**Councillors present**: Cllr. J. Borrett, Chair (JBo), Cllr. M Collier, Vice Chair (MC), Cllr. P. Borrett (PBo), Cllr. P. Butler (PBu),

Cllr. P. Forster (PF) & Cllr. F. Stennett (FS).

**Also present:**  Vicky Bright, Clerk, SCC /WSC Councillor Rebecca Hopfensperger and four members of the public.

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| **ITEM**  **22/02/1**  **22/02/2**  **22/02/3**  **i**  **ii**  **22/02/4**  **22/02/5**  **i**  **ii**  **iii**  **iv**  **v**  **vi**  **vii**  **viii**  **ix**  **22/02/6**  **i**  **ii**  **iii**  **iv**  **v**  **vi**  **vii**  **viii**  **ix**  **22/02/7**  **i**  **ii**  **iii**  **22/02/8**  **i**  **2222**  **22/02/9**  **i**  **ii**  **iii**  **iv**  **22/02/10** | **PUBLIC FORUM:**  The Clerk was asked to report a pothole in the middle of Gilstrap Road.  **Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**  **Apologies:** None.  **Absent:** Cllr. Gary Hubbard (GH).  **Declaration of Members’ Interest (for items on the agenda) – LGA 2000 Part III:**  Cllr. M. Collier Item 5(iv).  **Approval of the Minutes of the Parish Council meetings:**  **PC meeting held on 11th November 2021 - LGA 1972, Schedule 12, para 41(2):**  **Resolved 22/02/3.01**  The minutes of the meeting held on 11th November 2021 were adopted as a true statement and signed by the Chairman (JBo).  **PC meeting held on 16th December 2021 - LGA 1972, Schedule 12, para 41(2):**  **Resolved 22/02/3.02**  The minutes of the meeting held on 16th December 2021 were adopted as a true statement and signed by the Chairman (JBo).  **Local Authority Reports:**  **County & District Councillors:**  SCC/WSC Cllr. Hopfensperger (RH) presented her monthly report via email, earlier in the day. At this meeting RH gave the following report on Budget & Council Tax setting;  SCC – 1% ring-fenced for Adult Social Care, with 1.99% General.  WSC - £1.71 (£11.52 per annum) for Band D. The St Edmundsbury and Forest Heath areas are still equalizing the Council Tax rates, following the merger of FHDC & SEBC.  **Planning:**  **Update on Enforcement Ref: St Johns Plantation/Golf Course Trees Ref: EN/21/0057 (RH)**  There has been no update and so far no retrospective application has been submitted to the LPA for the outdoor Gym building, neither have any trees been planted, as requested by the Tree Officer on inspection. The Clerk is to forward all correspondence to RH for her to follow up on enforcement action.  **Update on Enforcement Ref: Trees at Land adjacent to the Old Parsonage Ref: EN/21/0115 (RH)**  RH advised; “condition 10 of the Reserved Matters application had been discharged.  Condition 10 was placed on the planning application following enforcement looking into trees being felled with TPOs.  The tree officer visited site and looked at all the trees and confirmed that no protected trees had been felled or crowned, the plan was then reviewed and root protection measures and advice on how much to crown and what could be felled and what couldn’t was added as a section 10 condition.  The condition 10 means that no work can commence unless these conditions have been addressed and a further visit was made to confirm this. Therefore, the enforcement has been closed.  **DC/21/2363/HH - a. part two-storey part single storey side and rear extension, including pitched roof to existing rear extension. Location: 18 Kytson Road, Fornham St Martin IP31 1TF**  **Resolved 22/02/5.01**  No Objections to application DC/21/2362/HH submitted to LPA 14.01.22 (Delegated 25.01.21 Officer minded to Approve)  **DC/21/2422/HH - detached outbuilding to house pool, gym and plant room. Location: 6 Parklands Green, Fornham St Genevieve IP28 6UH**  The applicant was present and gave a short explanation of the plans and answered several questions & responded to statements made by residents and Councillors; the key items raised were;   * Not in keeping with street scene * Squeezed between two house, ruining the green space and environment * Will cause reduction in house prices * Plant room too close to No. 5 boundary, in fact it’s closer to No. 5 than the applicants house * Chlorinated water and water table contamination is a concern * Set precedent for infill development and change of character of area   Councillors discussed in full and agreed that chlorinated water waste was not a concern, not over development, no material considerations to object apparent, planning officer does not indicate any objections, not any closer to neighbour boundary than other developments locally, plant room is next to neighbours’ garage and should not cause noise disturbance, height is actually less than a 2-storey building and roof has already been changed from pitch to flat to not be so imposing.  **Resolved 22/02/5.02**  Cllr. M. Collier abstained due to declaring an interest, the vote was 4 in favour with 1 objection.  No objections to application DC/22/2422/HH.  **DC/22/0047/HH - a. extension to existing loft conversion comprising half gable end to be installed to front elevation and full gable installed to rear elevation b. one dormer window to side elevation. Location: 7 Barton Hill, Fornham St Martin IP31 1SN**  **Resolved 22/02/5.03**  No comments.  **DC/22/0081/TPO - TPO 164 (1971) - Tree preservation order - nine Lime (T1, T2, T4, T6, T7, T8, T9, T10 and T11 on plan) crown lift over road by five metres; one Lime (T3 on plan) overall crown reduction by 2 metres and crown lift over road by five metres; two Lime (T5 and T12 on plan) group of Elm (G1 on plan) fell. Location: Grass Verge at Junction B1106 North Stow Road, Fornham Park, Fornham St Genevieve**  **Resolved 22/02/5.04**  No comments.  **DC/21/2507/TPO - TPO 164 (1971) tree preservation order - one Oak (T1 on plan T27 on order) a. overall crown reduction by up to two metres b. crown lift to six metres above ground level. Location: 18 Gleneagles Close, Fornham St Martin IP28 6XA**  **Resolved 22/02/5.05**  No comments to application DC/21/2507/TPO submitted to LPA 03.02.22  **West Suffolk Local Plan Update**  As already mentioned by Cllr. Harvey,  the [timeline for the preparation of the West Suffolk Local Plan](https://www.westsuffolk.gov.uk/planning/Planning_Policies/upload/Local-Development-Scheme-web-January-2022.pdf) has been amended and the preferred options consultation is now scheduled to take place between May-July 2022.    If you have any queries in the meantime please do not hesitate to contact us at West Suffolk at [planning.policy@westsuffolk.gov.uk](mailto:planning.policy@westsuffolk.gov.uk) or by calling 01284 757368.  **West Suffolk Community Governance Review**  West Suffolk Council has published Terms of Reference for an interim review  of community governance arrangements for parish and town councils. The interim review is designed specifically to consider potential improvements to the warding arrangements for the town councils in Bury St Edmunds, Haverhill and Newmarket so that, where possible, they may be coterminous with the current district ward and the new county division boundaries which will be laid in Parliament in the New Year. However, undertaking a review provides the Council with an opportunity to look at any small anomalies to parish arrangements and parish and town councils have been asked to think about what anomalies, if any, should be addressed as part of the CGR. A wider and targeted consultation will be undertaken on the draft recommendations to ensure that any person or body who has an interest in the issue, or is affected by the issue, has an opportunity to submit their views. The consultation on issues and draft recommendations will take place between April and June 2022.  **NB:** It was agreed that in future the Agenda’s for meetings will include updates on planning applications that are still pending or have been decided upon, for reference.  **Highways/Footpaths & Trees:**  **Flooding & Drainage Works. RH –** Community Engineer, Matthew Fox is to do a Ward Walk of the village (Date TBC), to address all outstanding and new Highways issues. RH to arrange. The Clerk is to compile a list of issues with map and reference numbers (if have them) and send this to RH before the meeting to forward to Matthew Fox for his info.  **Village Sign/Highway Gates. RH –** Confirmed that Locality Funding will cover the cost of a new wooden entry sign (nr. Fornham).  **Resolved 22/02/6.01**  It was agreed to proceed with the Locality application and purchase of the new sign.  **30mph Roundels/damaged/missing 30mph signs; also hedge/speed signs at FSG roundabout. –** To be included in the Ward Walk list.  **Old Thetford Road Footpath.** – Clerk to check that this has been added to Cyclic program.  **Potholes in Manners Road and fences around the green.** – To be included in the Ward Walk list. 1 post still missing, repot potholes online and forward reference numbers to RH to follow up.  **VAS Data Update & Purchase of new SID Unit (Update on Locality funding)**  A volunteer has come forward to download and compile the VAS data, Matthew Kemsley.  **Resolved 22/02/6.02**  It was agreed to purchase a new SID Unit. This is being funded by RH/SB Locality funding.  **Discuss works and reinstatement of footpaths/verges at Lark Valley Drive/Carnoustie Drive/St Andrew’s Drive** –Photos of the areas are to be sent to Open Reach, Clerk to liaise with David Yates.  **Footpath-cum-cycleway from Barton Hill (A135 Roundabout) to the WSOH (Hub) Crossing Safety Update** – The new path is very wide; this is due to a cycleway being included. The safety of the crossing is a concern, it is difficult to see down the road clearly because of the bend, the speed limit is fast on approach to the crossing and traffic comes off a roundabout before reaching it. RH is trying to raise concerns with the Project Manager; the Clerk is to send RH a list of the parishes concerns.  **Discuss Joint Venture proposal with FAS PC Re: Highways issues**  It was agreed that there is no need to join forces with FAS, and that now a Ward Walk is being arranged it would be best to deal with our own issues directly.  **NB: (also discussed);**  **Cycling provision in the Villages.** - RH advised that the Cycleways Assessment showed that cycleways in FSM & FSG were not desirable and were too expensive to be considered. As such, the village is unlikely to get a cycleway based on grading on assessment. Cllr. Butler raised his disappointment.  **Tut Hill Closure** – A scheme for closure has been drawn up and the provisional scheme has been circulated to Ward/County Cllr’s. Consultation will run this month (6 weeks public). FSMSG were not consulted on the vote for closure.  **Parish Matters.**  **Weekly Play Area Inspection Reports & Agree rota.**  No new issues highlighted. The Springers have been repaired. Bark top up to be added to the March agenda. Cllr. Stennett to carry out the weekly inspections until the March meeting.  **Update on Anglian Water Pumping Station – Lark Valley**  Take off agenda.  **Queens Jubilee and Festival of Suffolk 2022**  Ideas to be put forward to be discussed at the March meeting.  **Correspondence:**  **West Suffolk Parish & Town Forum**  Clerk is to update on any relevant discussion or information following forum being held tonight.  **Finance & Policies:**  **Parish Council Bank Reconciliation from list of payments/receipts**  **Resolved 22/02/9.01**  The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 1st February 2022 is £22,256.66.  **Cheques for signing and approval and to authorise payment of outstanding invoices**  **Resolved 22/02/9.02**  It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.     |  |  |  |  | | --- | --- | --- | --- | | Mrs V Bright | Reimburse Toner | £342.06 | 002252 | | Mrs V Bright | Mileage & expenses | £62.94 | 002253 | | Mr A Horne | Mole catcher | £30.00 | 002254 | | Mrs D Pott | Litter pickers | £108.33 | 002255 | | First Impressions | Bugle printing | £655.50 | 002256 |   **Budget 2022/23 To be Reviewed and Adopted**  The projected budget for 2022/23, was scrutinised and approved and signed by the Chairman. With projected expenditure of £31,875.00  **Resolved 22/02/9.03**  It was agreed to adopt the budget for 2022/23 with expenditure of £17,221.00.  **Precept 2022/23 Figures to be Agreed and Adopted**  It was agreed to adopt Option 3; this was voted on with 6 For & 1 Abstaining.  **Resolved 22/02/9.04**  It was agreed to submit the Precept request at £29,285.00, a 0% increase.  **Councillors Reports & Items for Future Agendas:**  None. |  |
|  | **Next Meeting to be held on Tuesday 15th March 2022**  **at 7:30pm, in the Village Hall, Fornham St Martin**  Meeting closed at 9.22pm  **Signed: Date:**  **Chair, FSMSGPC** |  |