

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 8th November 2018 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC), Cllr. Gary Hubbard (GH), Cllr. Jayne Hubbard (JH), Cllr. Peter Forster (PF), Cllr. Penny Borrett (PBo), Cllr. Paul Butler (PBU) & Cllr. Lizzi Flaherty (LF).

Present: Vicky Bright - Parish Clerk, Cllr. Rebecca Hopfensperger – SEBC/SCC and 7 members of the public were present.

The Chairman welcomed everyone present.

Public Forum – LGA 1972, Section 100(1):

Seven members of the Public were present.

Following concerns raised by a resident regarding the development in the garden of Burwell House, (Summer House), it was suggested the Clerk write to Planning Enforcement to investigate, as the height and also how close it is to neighbouring boundary is a concern. It was also agreed that the Clerk would write to Highways regarding the state of the grass verges outside Burwell House, due to the large contractor vehicles churning up the grass and mud.

Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):

None.

Absent:

None.

Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:

None.

Minutes of the Parish Council meeting 11th October 2018– LGA 1972, Schedule 12, para41(2):

Resolved 18/11/3.01

The Minutes of the Parish Council meeting of 11th October 2018 were adopted as a true statement and signed by the Chair (MC).

Local Authority Reports:

County & Borough Councillor

Cllr Rebecca Hopfensperger gave an update on the following;

- The remaining gullies to be cleared on the Bypass will be carried out at the end of November.
- One drain at the BMW Garage (Barton Hill) has been repaired and the other three are awaiting works orders.
- The Relief Road and Tut Hill were opened but traffic was doing 3 point turns into oncoming traffic instead of following road signs, even with 3 days of traffic directing, this problem became a safety issue and Tut Hill has been closed again and is awaiting further engineering works. Long term the traffic movement on Tut Hill will be monitored to inform on any actions on Tut Hill closure or restriction for HGV's

Cllr Hopfensperger was asked to report two drains which need cleaning, as they are causing road surface flooding, on the roundabout Culford Road (Avenue of Oaks) and also on the main road going, near the old phone box.

Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters

Clerks Report:

None.

Planning and Environment for Consideration: None.

For Information Only:

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DC/18/1677/HH – New front car port, chimney to rear garden outbuilding (Retrospective) – 10 Wentworth Close, Fornham St Martin – Update

The Clerk advised that the Parish Council objections were submitted on 14th September, and the application was then approved by Planning and permission granted on 12th October. As none of the Parish Council's concerns regarding the chimney were considered or addressed the Clerk forwarded the concerns to Cllr. Hopfensperger and she has raised this with the Planning Officer involved.

LGBCE Electoral Boundary Review Consultation Update

The final recommendations have been issued and Fornham St Martin and St Genevieve will be joined with Fornham All Saints and Great Barton, ward to be called The Fornhams and Great Barton, with 2 councillor representation. The final recommendations are now with Parliament for 40 days and will be in force by May 2019.

Cycle Ways – Dream Lodge, Fornham Park

Cllr. Hopfensperger advised that there was no condition linked with the Dream Lodges application to provide a cycleway, the conditions state "no development shall commence until Section 278 agreement including a proposed footway link to South Lodge Drive". She also confirmed that they do have a right of access for South Lodge Drive. It was discussed that large development should bring infrastructure improvements, which are yet to be seen, it was agreed there was a missed opportunity as a condition of planning to ensure a Cycleway was included. It is felt that a cycleway is needed along the side of Fornham Park and also within the village itself. Cllr, Hopfensperger has asked Paul Horne, Cycleways Community Officer at SCC to look at feasibility studies and costs and options for the village and Fornham Park. The Clerk is to investigate further the right of access to South Lodge Drive and the landownership for the land in between.

Finance & Policies:

Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment

Resolved 18/11/7.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 1st November 2018 is £11,400.93.

Cheques for Signing and Approval

Resolved 18/11/7.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. M. Collier and Cllr. G. Hubbard.

SALC	Payroll service	2030	£54.00
Mr. & Mrs. Pott	Litter picking	2031	£108.33
Mrs. V Bright	Mileage & expenses	2032	£15.48
M&TJ's	Grass cutting & roundabout hedges	2033	£636.00
Mr. M Collier	Wreath for Remembrance service	2034	£20.00
Mr. M Collier	Locks for new VAS unit	2035	£20.85
Mr. A Horne	Mole catcher	2036	£30.00
Mr. P Forster	Installation of new notice board	2037	£257.28

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Budget to Actual Report 2018/2019 & Provisional Precept Figures 2019/2020

The Clerk presented a Budget to Actual Report, which was duly adopted by the Council.

Resolved 18/11/7.03

The Budget to Actual Report to November 2018 was adopted and signed by the Chairman, Mike Collier (MC).

The Clerk advised that the budget next year would need to include Elections costs, which were projected at £2,000.00 and it was also agreed to start thinking about budgeting for Community Events to prepare for change of Head of State and Commemoration and Coronation projects. The Clerk presented a projected budget for 2019/2020 and provisional figures for the Precept request for 2019/2020. This is to be discussed in full and approved at the January meeting.

Parish Matters:

Play Area Inspections Report & Agree Inspection Rota

No issues were raised in the monthly H&S inspection reports. Cllr. Hubbard (GH) reported no issues on the weekly inspections.

Cllr. G. Hubbard agreed to carry out the weekly inspections until the end of December, with Cllr L. Flaherty taking over for January 2019.

Play Area Repairs Quotes

The Clerk advised that she has instructed M&TJ's to proceed with the works and is awaiting a works start date. The Clerk is to chase this with M&TJ's.

Highways & Footpaths:

VAS Update & Speed Reduction Application Barton Hill Update

The new SID has been delivered along with the cables and software for the Data Collection unit on the old SID unit. Cllr. Forster and Cllr. Collier will install the new sign this weekend. Cllr. Flaherty is to look at the data collection unit and try to download and compile the data. The Clerk is in the process of submitting an application to the Speed & Safety Management team at SCC to request new sites for posts at;

- Barton Hill
- All Saints Hotel/Park Avenue

And also to request the two existing sites to be approved to collect 2-way data from traffic coming from both ways. Cllr. Flaherty is to take photos of the existing posts and send to the Clerk.

Cllr. Hopfensperger is to approach Road Safety Team to establish the criteria and eligibility of a speed reduction at Barton Hill (Derestricted road), coming into the village.

Update on Flooding & Gulleys clearance (BMW garage & Bypass)

See Cllr. Hopfensperger's report Item 4.

Footpaths Update

The landowner replied to the Clerks letters regarding 'Old Thetford Road' he has advised that the footpath belongs to SCC and they are responsible for maintenance. The Clerk has forwarded this to Cllr. Hopfensperger who has asked Claire Dickson, PROW to carry out a site visit to establish correct landownership for the part of the footpath being discussed and to establish what works are needed. This is to be added to the January Agenda for update.

The Clerk confirmed that the Daffodils on Barton Hill have now been replaced by Anglian Water.

Lark Valley Trees / Carnoustie Drive Trees Updates

Cllr. Hopfensperger has asked the Tree Officer to look at additional planting in Carnoustie Drive, to replace the trees being removed that acts as screening and gives residents privacy and security and protection from sound

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pollution. Cllr. Hopfensperger has also asked them to liaise with the residents and she has provided residents with the contact details of the Tree Officer.

The inspection by the Community Engineer is still to take place at Lark Valley Drive.

Correspondence:

- The Clerk presented the recent Newsletter 'Dear Neighbour' from the WSOH, this will be in the Bugle. The Clerk advised of the Barton Hill closure from 12th November 2018 to 21st December 2018, the road will be open between 21st November to 25th November 2018 to allow access for the Bury Xmas Fayre.
- The SCC Minerals & Waste Local Plan has now produced an Appropriate Assessment Report, consultation on this runs from 5th November 2018 to 17th December 2018;
<https://www.suffolk.gov.uk/mineralsandwaste>
- Polling District Review for West Suffolk Council – A review of electoral arrangements has been undertaken. Closing date for comments 11th December 2018
<https://www.smartsurvey.co.uk/s/pollingdistrictreview>

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

The WSOH Coffee Morning will be held on 22nd November 2018 at 10am, on site, contact
danny.branson@morgansindall.com

The Village Hall have decided to put chains across in front of the hall to stop parking in front of the hall.

- Footpaths Update
- VAS Sites Application / SID Data Update
- Speed Reduction application Barton Hill Update
- Play Area Repairs Update
- Lark Valley Drive/Carnoustie Drive Trees Update
- Printer Quotes
- Cycleways application Update
- Budget 2019/2020 & Precept Request 2019/2020 Adoption

Next Meeting is to be held on Thursday 10th January 2019 at 7:30pm, in the Village Hall.

Meeting closed at 9:06pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 10th January 2019