

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 9th January 2020 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC) Chair, Cllr. Paul Butler (PB), Cllr. Penny Borrett (PBo), Cllr. Peter Forster (PF), Cllr. Frank Stennett (FS) & Cllr. John Borrett (JB).

Present: Vicky Bright, Clerk. Rebecca Hopfensperger WSC/SCC, PC Andre De Jongh (Police) & 3 members of the public were present.

Item	The Chairman welcomed everyone present.
20/01/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Gary Hubbard. <u>Absent:</u> None.
20/01/2	<u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> Cllr. Frank Stennett declared a personal interest in Item 6 (i).
20/01/3	<u>Minutes of the Parish Council Meeting 14th November 2019– LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 20/01/3.01</u> The Minutes of the Parish Council meeting of 14 th November 2019 were adopted as a true statement and signed by the Chair (MC).
20/01/4	<u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr Rebecca Hopfensperger gave the following report; <ul style="list-style-type: none">• Budget setting has begun and the budget will go to Full Council in February 2020. Adult & Children Services make up 70% of the budget. The proposed rise of council tax will be 1.99% plus 2% Adult Social Care.• The flooding issue at Barton Hill (BMW Garage) – the gullies were jetted again, but there are still issues with surface water, Cllr. Hopfensperger is to report this again as well as the flooding at Russell Baron Road and at the bus stop in Fornham St Genevieve.• HGV's have been using the bridge at the Fornham's, Cllr. Hopfensperger has forwarded the reporting tool for Trading Standards.• Cllr. Hopfensperger is to follow up on the surfacing & skirting works on The Street, FSG, and also to address the issue street sweeping in the villages.• The planning application for the Severals development at Great Barton, including a footbridge over the railway, was submitted today, there will be consultation before going to Committee in April 2020.• Great Barton will be holding a drop-in consultation event between 10am-3pm on Saturday 18th January 2020. <p>The PC Chairman, Cllr. Mike Collier read out a statement to our Borough Councillor, raising concerns over local tourism and lodges developments. The statement can be read in the Bugle Edition Feb-March 2020, along with the PC Minutes summary.</p> <u>Police Report</u> Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters

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PC Andre De Jongh presented crime stats for September 2019 to December 2019;
5 Adult Referrals, 4 Child Referrals, 2 Burglaries (not residential), 1 Intent to Supply, 3 Domestic Reports, 4 Common Assaults, 1 Malicious, 2 Harassment, 1 theft (Defibrillator), 1 Fraud, 1 Section 4 Public Order & 1 Criminal Damage.

- 28 out of 77 reports associated to Fornham St Martin & St Genevieve.
- Suffolk recorded the highest drink/drug drive offences over the Christmas period.
- Communications & the 101 system is being looked at for improvements.
- New entry level standards were introduced for UK Police; these have been bypassed to recruit 20,000 new Officers.

20/01/5

Clerks Report:

None.

20/01/6

Planning and Environment for Consideration:

- i. **DC/19/1700/FUL – AMENDED (i) Change of use of part of golf course to 37no. caravan lodge holiday homes (ii) new access from A1101 (iii) construction of access roads, parking spaces and associated infrastructure LOCATION Caravan Site South, Pigeon Lane, All Saints Hotel, Fornham All Saints**

Resolved 20/01/6.01

It was agreed to reiterate objections submitted previously.

- ii. **DC/19/2262/RM - Reserved Matters Application - Submission of details under Outline Planning Permission DC/18/0829/OUT - the means of appearance, landscaping, layout and scale for the construction of 1no. dwelling (Previous Application DC/19/0800/RM) LOCATION Land Adjacent to The Old Parsonage, The Street, Fornham St Martin**

Resolved 20/01/6.02

No Objections submitted on 12th December 2019.

- iii. **For Information Only:**

DC/19/2144/FUL - Single storey reception hall extension to front of hotel – Location: All Saints Hotel, The Street, Fornham St Genevieve & DC/19/2201/FUL - single storey rear extension – Location: All Saints Hotel, The Street, Fornham St Genevieve Update – Both applications were approved in December 2019.

- iv.

WSOH Update & Update on Village Projects Assisted by Morgan Sindall.

The Hub is due to open Thursday 16th January 2020. Morgan Sindall have now completed the ceiling and roof and the air bricks in the village hall.

20/01/7

Highways/Footpaths & Trees

- i. **Update on TPO application for Oak trees on 'Old Thetford Road' footpath**

The Clerk confirmed that the Tree Officer had approved the works needed on the trees overhanging the public footpath, and we are now just awaiting formal approval before getting quotes for the works.

- ii. **Lark valley Trees / Footpath Update**

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Cllr. Hopfensperger confirmed that she had followed up on this and some repairs are to be done in the worse areas soon. Cllr. Hopfensperger is to chase up the plan for work areas and update us.

iii. **Bleak House Access Visibility & Update on Gate Ownership**

Following a site visit with Highways & Cllr. Hopfensperger the owners are to contact the landowner to ask if the hedge can be cut back further. Highways have also spoken with them regarding other options to improve visibility. The Clerk is to offer assistance to the owners of Bleak House in contacting the Landowner.

The Clerk has confirmed that the small side gate to the playing field is owned by Bleak House and is on their Deeds, the owner has agreed to install new better & safer gates with better access.

iv. **Discuss Traffic Calming & Signage Feasibility Study on Barton Hill**

Following a meeting with Highways & Cllr. Hopfensperger to discuss traffic calming measures or road safety schemes on Barton Hill. A Speed & Safety review on this stretch of road is to be carried out once the hub opens. This review and a traffic count has been ordered and will be carried out mid-February for 24/7 period, the road safety team will then prepare a feasibility study of best options. A general review of surrounding roads to the hub is also to be done in March 2020.

The Safety Audit review of Fornham Road has been received with recommendations for widening the chicanes, improving signage and a possible speed limit reduction, works are scheduled for February 2020. Some Councillor's raised concerns over the potential for future development as a result of the speed reduction.

v. **Update on Wildlife Signage**

Cllr. Hopfensperger is consulting the Cabinet Member regarding local dispensation.

vi. **VAS Rota / Data Reporting Update**

Cllr. Borrett (JB) advised that his Apple device is not compatible to access the data from the SID. The Clerk is to contact Westcotec to discuss options & quotes for a compatible laptop & software. The Clerk is to submit an application to Highways for another pole at the bottom of Barton Hill for the SID. Cllr. Collier is to look at suitable locations.

20/01/8

Parish Matters:

i. **Play Area Inspections Report & Agree Inspection Rota.**

No issues were raised in the monthly H&S inspection reports.

Cllr. Butler agreed to carry out weekly inspections until the next meeting. Cllr. Foster advised that Morgan Sindall had adjusted the gates to the playing field.

ii. **Discuss Parking on Verges on 'The Street' +/- Planters to be used as a deterrent**

It was agreed to defer this item to allow the Clerk and Cllr. Collier to identify the worst affected verges and to ascertain ownership and permissions needed to possibly site planters on the verges to defer parking.

iii. **Eco Initiatives for the King George Playing Field Update**

The Clerk, presented preliminary designs and plans from Greener Growth, the plans are to be put in the Bugle for consultation for the second time, Plans are also available to view by

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contacting the Clerk. The Clerk will work with Greener Growth to get final draft 3D plans for the February meeting, it is then hoped to have them on display at the February Parish Council meeting.

iv. Discuss Procedure / Access / Fees for Parking on King George Playing Field

Defer to February Agenda.

v. Defibrillator Update

The Clerk advised that the Insurance had now paid out on the claim and she is liaising with CHT to order a new Defibrillator and to return the loan unit to them. The Clerk is to look at changing the access code to the cabinet once the new unit is in place and also finding a back-up volunteer to check the Defibrillator, for incidences of holiday/sickness cover.

20/01/9 Correspondence:

None.

20/01/10 Finance & Policies:

i. Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment

Resolved 20/01/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 29th November 2019 is £15,964.24.

ii. Cheques for Signing and Approval between Meetings

Resolved 20/01/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. P. Butler and Cllr. M. Collier.

Mr. & Mrs. Brooklyn	Bugle Editor	002113	£185.83
ICO	Data Protection Fee	002114	£40.00
Mrs. V Bright	Mileage & expenses	002115	£15.14
Mr. & Mrs. Pott	Litter Picker (Nov/Dec)	002116	£216.66
M&TJ's	Grass cutting	002117	£720.00
First Impressions	Bugle Printing	002118	£376.20
Mr. A Horne	Mole man	002119	£25.00

iii. Update on Changing Bank Accounts to Lloyds & Mandate to Add/Remove Signatories

Resolved 20/01/10.03

No update.

iv. Budget to Actual Report 2019/20 & Adoption of Projected Budget 2020/21

The Clerk presented the Budget to Actual Report for 2019/20 up to 31st December 2019. The Clerk presented the projected budget for 2020/21, it was scrutinised and approved and signed by the Chairman, Cllr. M. Collier.

Resolved 20/01/10.04

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It was agreed to adopt the budget for 2020/21 with expenditure of £29,815.64.

v. **Adoption of Precept Request Figures 2020/21**

The Clerk presented three options for final Precept request figures for 2020/21,

Resolved 20/01/10.05

It was agreed to submit the Precept request at £27,315.00, a 4.68% increase. An increase of £2.50 per household (Band D) for the year.

20/01/11

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Items for next agenda:

- 'Old Thetford Road' Oak Trees Works Quotations
- 3D Plans for Eco Initiatives Project for King George V Playing Field
- Barton Hill Traffic Calming Feasibility Study Update (RH)
- VAS Rota & Data Reporting
- Wild Life signage – Barton Hill (RH)
- Discuss Procedure/Access/Fees for Parking on King George Playing Field
- Lloyds Account Update & Adoption of Mandate to Add Signatories
- Defibrillator Update
- Age Restriction & Dog Bin Signage quotes
- Discuss Parking & Planters on Grass Verges
- Dream Lodges – 12 Lodges Application Update
- The Street Surfacing/skirting update & road sweeping update (RH)
- Lark valley footpaths works update & update on tree works schedule (RH)
- Fornham Road Improvements update (RH)

Next Meeting is to be held on Thursday 13th February 2020 at 7.30pm, in the Village Hall.

Meeting closed at 9:30pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 13th February 2020