**Councillors present**: Cllr. J. Borrett - Chair (JBo), Cllr. M Collier - Vice Chair (MC), Cllr. P. Borrett (PBo), Cllr. P. Butler (PBu) & Cllr. P. Forster (PF).

**Also present:** Vicky Bright, Clerk, and one member of the public.

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| **ITEM**  **22/06/1**  **22/06/2**  **22/06/3**  **22/06/4**  **22/06/5**  **i**  **ii**  **iii**  **iv**  **v**  **22/06/6**  **i**  **ii**  **22/06/7**  **i**  **ii**  **iii**  **22/06/8**  **22/06/9**  **i**  **ii**  **iii**  **iv** | **PUBLIC FORUM:**  No items raised.  **Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**  **Apologies:** Cllr Frank Stennett.  **Declaration of Members’ Interest (for items on the agenda) – LGA 2000 Part III:**  None.  **Approval of the Minutes of the Parish Council meetings:**  **Annual Meeting held on 26th May 2022 - LGA 1972, Schedule 12, para 41(2):**  **Resolved 22/06/3.01**  The minutes of the Annual Parish Council meeting held on 26th May 2022 were adopted as a true statement and signed by the Chairman (JBo).  **Local Authority Reports:**  **County & District Councillors:**  Cllr. Hopfensperger and Cllr. Broughton were not present.  The Clerk is to locate all historical correspondence regarding the village status change and the Local Plan and is to write to Cllr. Hopfensperger with our concerns and ask her to attend the next meeting to discuss the issue in full and answer our concerns.  **Planning (For Consideration):**  None.  **(For Information):**  **DC/22/0787/HH - three bay cart lodge with annexe at first floor level. Location: Larks Pool, Mill Road, Fornham St Genevieve – *Pending***  **DC/22/0731/HH - detached double garage (following demolition of existing garage). Location: 1A Russell Baron Road, Fornham St Martin – *Pending***  **DC/21/2245/FUL – AMENDED APPLICATION - a. one dwelling (following demolition of existing dwelling) b. new vehicular access c. 2 metre close boarded acoustic fence. Location: Rathkeltair Lodge, Barton Hill, Fornham St Martin – *Pending***  **DC/22/0483/FUL - a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 46 bedrooms. Location: All Saints Hotel, The Street, Fornham St Genevieve - *Pending***  **Update on Enforcement Ref: St Johns Plantation/Golf Course Trees & Outdoor Gym Building Ref: EN/21/0057**  No update received. Clerk is to follow up with Cllr. Hopfensperger and Enforcement WSC.  **Highways/Footpaths & Trees:**  **Update on Highways Outstanding Issues**  No update. Clerk to follow up with Cllr. Hopfensperger and Fran Clarke – Highways.  The Clerk is also to raise the following issues;   * Grass cutting and verge/weed clearing of the village verges, particularly Parklands Green, Lark Valley and Barton Hill/Thetford Rd * Cul-de-Sac sign on Russell Baron Road damaged and needs replacing * Vegetation needs cutting back from 30mph sign next to bus shelter top of Barton Hill.   **Footpath-cum-cycleway from Barton Hill (A135 Roundabout) to the WSOH / Crossing**  No updates received. The Clerk is to report to Cllr. Hopfensperger that the concrete panels have been removed/stolen and now the soil us subsiding.  **Parish Matters.**  **Weekly Play Area Inspection Reports & Agree rota.**  No new issues highlighted. Cllr. Borrett (JBo) to carry out the weekly inspections until the July meeting. Cllr. Forster is to look at the broken strut on the new picnic table.  **Discuss Bark Top-up Quotes for Trim Trail Area**  The Clerk presented two quotes, awaiting a third quote. It was provisionally agreed to accept the bark quote from CPA and the quote from Forster Building Services for repair and replace of the timber edging to the trim trail, but it was agreed that if the third quote comes in cheaper for both items, then the Clerk will accept the quote and proceed.  **Update on Market Stall 21 Barton Hill & Petting Zoo bottom/opposite of Barton Hill**  The Clerk confirmed that she had reported both issues as separate reports with Enforcement at WSC, as advised by Cllr, Hopfensperger, awaiting response.  **Correspondence:**  The Clerk presented a letter from a resident raising concerns regarding the overgrown vegetation on the public footpath/stile from School Lane to Lark Valley. The Clerk has reported online to SCC.  **Finance & Policies:**  **Parish Council Bank Reconciliation from list of payments/receipts**  **Resolved 22/06/9.01**  The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 29th April 2022 is £49,549.58.  **Cheques for signing and approval and to authorise payment of outstanding invoices**  **Resolved 22/06/9.02**  It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.     |  |  |  |  | | --- | --- | --- | --- | | Mrs V Bright | Mileage & postage | 002289 | £11.52 | | Mrs D Pott | Litter picker | 002290 | £108.33 | | Mrs S Brooklyn | Bugle Editor | 002291 | £187.65 | | M&TJ’s | Grass cutting May | 002292 | £480.00 | | Mr A Horne | Mole catcher | 002293 | £45.00 |   **Adoption of New Model Code of Conduct (NALC)**  **Resolved 22/06/9.03**  The new Suffolk Code of Conduct was formally adopted by the Council and duly signed by the Vice Chair, Cllr. J. Borrett.  **Adoption of Updated Model Standing Order 18 – Procurement**  **Resolved 22/06/9.04**  It was agreed to adopt the new Standing Order 18 – Procurement and include it in the Parish Councils Standing Orders. |  |
|  | **The next Parish Council Meeting is to be held on Thursday 21st July 2022 at 7pm, in the Village Hall.**  The Clerk was asked to write a letter of thanks to Gary Hubbard, thanking him for his may years on the Parish Council.  Meeting closed at 8:32pm  **Signed: Date:**  **Chair, FSMSGPC** |  |