

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 10th January 2019 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC), Cllr. Peter Forster (PF), Cllr. Penny Borrett (PBo), Cllr. Paul Butler (PBU) & Cllr. Lizzi Flaherty (LF).

Present: Vicky Bright - Parish Clerk, Cllr. Rebecca Hopfensperger – SEBC/SCC and 4 members of the public were present.

Item		Action
	The Chairman welcomed everyone present.	
	<u>Public Forum – LGA 1972, Section 100(1):</u> Four members of the Public were present.	
	It was mentioned how nice the Christmas lights on the trees at Carnoustie Drive were and thanks were given to the residents responsible for their efforts.	
19/01/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Gary Hubbard & Cllr. Jayne Hubbard. <u>Absent:</u> None.	
19/01/2	<u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> None.	
19/01/3	<u>Minutes of the Parish Council meeting 8th November 2018– LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 19/01/3.01</u> The Minutes of the Parish Council meeting of 8 th November 2018 were adopted as a true statement and signed by the Chair (MC).	
19/01/4	<u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr Rebecca Hopfensperger gave an update on the following; SEBC <ul style="list-style-type: none"> • The decision whether of whether to have a Mayor or Chairman, has been deferred until the new West Suffolk Council is formed. Bury Town Council are looking at re-visiting the option of having a Mayor. SCC <ul style="list-style-type: none"> • A Quality Impact Assessment on the Citizens Advice Bureau, with a consultation and survey on 30th January, regarding the 2 stage withdrawal of grants • Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters	
19/01/5	<u>Clerks Report:</u> None.	
19/01/6 i)	<u>Planning and Environment for Consideration:</u> None. DC/18/2152/FUL- Planning Application - 2no water pipes, 1no armoured electricity cable and a heat exchanger building (in association with planning	

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 10th January 2019 at 7.30pm

application DC/18/1039/FUL for commercial glasshouse) - Land At Fornham Sewage Works, The Street, Fornham St Genevieve

DC/18/2540/FUL - Planning Application - Installation of utilities trench containing 2no. water pipes, 1no. gas pipe and 1no. electricity cable, connecting permitted glasshouse development DC/18/1039/FUL to proposed heat exchanger building (DC/18/2512/FUL) - Land at Place Farm, The Street, Ingham IP31 1NQ

Resolved 19/01/6.01

Fornham St Martin cum St Genevieve Parish Council offer ***No Objections in Principal***, but would like to express the following concerns and proposals for conditions to be set upon approval of the application;

There are justifiable concerns about the general disruption that would be caused by the works along the proposed trench route, through the centre of the village of Fornham St Martin, and the traffic flow along the B1106, and whether it would cause any access issues for adjoining side roads and junctions, for who the B1106 is the sole access into and out of the estates (Lark Valley). The road is also used by HGV's and in some place the road is narrow, so allowances for this need to be considered. It is felt that the following condition, during the construction phase, be enforced upon approval of the application, and that any disturbance to residents be kept to a minimum;

Demolition or construction works shall not take place outside 08:00 hours to 18:00 hours Mondays to Fridays and 08:00 hours to 13:00 hours on Saturdays and at no time on Sundays, public holidays or bank holidays. To protect the amenity of occupiers of adjacent properties from noise and disturbance, in accordance with policies DM2 and DM14 of the West Suffolk Joint Development Management Policy. It should also be enforced that the contractors, upon completion, remedy and repair any damage caused to verges, Public Rights of Way and footpaths, and reinstate the Highways to its present condition, perhaps the uneven footpath in Lark Valley is repaired at the same time to make up for the potential inconvenience. It might also be worth a request that the 30 mph roundels on the road surface should be renewed at the same time as any reinstatement of resurfacing of the Highways is carried out. The Parish Council would specifically like to stress the importance of access being available at all times for the footpath at the Barton Hill end of the village.

- ii) **For Information Only:**
DC/18/1677/HH – New front car port, chimney to rear garden outbuilding (Retrospective) – 10 Wentworth Close, Fornham St Martin – Update
Cllr. Hopfensperger advised that Building Regulations were to be looked at and Enforcement will be inspecting the site next week.
- iii) **DC/18/0245/PMBPA Change of use of agricultural building to dwelling house (Class C3) to create 1 dwelling and associated operations**
Appeal refused 15th November 2018.

- iv) **Cycle Ways – Dream Lodge, Fornham Park**
The original conditions of the application allow a cycle way/footway inside the fence, and was to be completed before occupation of the lodges. It does not state any intention or requirement to make any improvements to South Lodge Drive, nor does it include or give any indication of a route via South Lodge onto the roundabout. Britta Heidecke from Planning has been asked to look into the issue of access for the private road and the current locked access.

v)

RH

RH/Planning

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 10th January 2019 at 7.30pm

WSOH Update

No update. Next Coffee Morning 22nd January 2019.

19/01/7

i) **Finance & Policies:
Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment**

Resolved 19/01/7.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 31st December 2018 is £9,362.64.

ii) **Cheques for Signing and Approval**

Resolved 19/01/7.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. M. Collier and Cllr. P. Forster.

ICO	Data Protection Fee	2038	£40
Mr. & Mrs. Pott	Litter Picking	2039	£216.66
Mrs. V Bright	Mileage & expenses	2040	£14.95
First Impressions	Bugle Printing	2041	£376.20
Mrs. S Brooklyn	Bugle Editor	2042	£182.50
Mr. A Horne	Mole catcher	2044	£45.00

iii) **Budget 2019/2020 Adoption & Approval of Precept Figures 2019/2010**

The Clerk presented a projected Budget which was duly adopted by the Council.

Resolved 19/01/7.03

The projected budget for 2019-2020 was set at an expenditure of £28,791.00. The Budget for 2019/2020 was adopted and signed by the Chairman, Mike Collier (MC).

Resolved 19/01/7.04

The Precept figure was set at £26,041.00, which is a 6.65% increase on the previous financial year, which equates to an increase of £3.33 per household per annum (Band D). The Precept form was signed by the Chairman, Mike Collier (MC) and the RFO, Vicky Bright (Clerk).

iv) **Asset Register for 2019-2020 Adoption & Asset Risk & Maintenance Inspection Report**

Resolved 19/01/7.05

The updated Asset Register was adopted and signed by the Chairman, Mike Collier (MC).

Cllr. Collier gave the inspection of assets report and advised that the 5 village benches need re-treating and cleaning. The Bus Shelter at Barton Hill also needs a wash down.

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 10th January 2019 at 7.30pm

	<p>The Clerk is to look at options and quotes for the Jubilee Gates on the playing field for the next financial year.</p>	Clerk
19/01/8	<p><u>Parish Matters:</u></p>	
i)	<p>Play Area Inspections Report & Agree Inspection Rota No issues were raised in the monthly H&S inspection reports. Cllr. L. Flaherty agreed to carry out the weekly inspections until the February meeting.</p>	LF
ii)	<p>Play Area Repairs Update The Clerk advised that M&TJ's intend to do the works to the hurdles and chin up posts and top up the bark in the next 2-3 weeks.</p>	
19/01/9	<p><u>Highways & Footpaths:</u></p>	
i)	<p>VAS Update The new SID is now in use. We have also received permission to use the VAS machines 2-way directional on the Culford Road and The Street locations. The Clerk is currently working on the application for the new post location near the Hotel, Fornham St Genevieve.</p> <p>Cllr. Flaherty has been downloading and compiling the data from the VAS machines, the average speed has been recorded as 41mph, between 1am-2am.</p>	Clerk
ii)	<p>'Old Thetford Road' Footpath Update The Clerk and Cllr. Collier is to meet with Claire Dickson, PROW to carry out a site visit to establish correct landownership for the part of the footpath being discussed and to establish what works are needed.</p>	LF
iii)	<p>Lark Valley Trees / Carnoustie Drive Trees Updates Cllr. Hopfensperger has asked for the issue of the Lark Valley trees to be escalated to Cabinet Member, after the inspection determined it was outside the intervention criteria.</p> <p>The Tree Officer has agreed a planting plan for the Carnoustie Drive trees, of box hedges, evergreen screen. Planting should begin this Winter.</p>	Clerk/PROW
iv)	<p>Cycle Ways Feasibility Study / Application Update Cllr. Hopfensperger has asked Paul Horne, Cycleways Community Officer at SCC to look at feasibility studies and costs and options for the village and Fornham Park for cycle ways.</p>	Clerk/RH
19/01/10	<p><u>Correspondence:</u> None.</p>	
19/01/11	<p><u>Councillor's Reports and Meetings Attended & Items for the Next Agenda:</u></p> <p>The Village Hall have carried out work to address the damp in the small room and the walls, by having the wet chimney cleared and having vent holes sunk in, it will take several months for the damp to dry out completely. It is not felt at this time that it would be viable to do any further works, as the room is only used for storage presently.</p>	

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 10th January 2019 at 7.30pm

Items for next agenda:

- 'Old Thetford Road' Footpath Update
- VAS Post Application / SID Data Update
- Speed Reduction application Barton Hill Update
- Play Area Repairs Update / Bench Maintenance Quotes
- Printer Quotes
- Cycleways feasibility study/application Update
- Elections – May 2019 Information
- Update on DC/18/1677/HH 'Chimney' 10 Wentworth Close & 'Burwell House' The Street (Summer House & verges) Complaint
- Update on Hotel application (DC/18/1372/FUL) Pending Decision and the 'Rathkeltair Lodge' (DC/18/0557/VAR) Approved May 2018 application decisions.
- DC/18/2541/HH Formal Resolution of Comments submitted 28/01/19

Next Meeting is to be held on Thursday 14th February 2019 at 7:30pm, in the Village Hall.

Meeting closed at 9:05pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 27th February 2019