

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Thursday 10th July 2023 at 7.30pm, in the Village Hall

Councillors present: Cllr. J. Borrett - Chair (JBo), Cllr. M Collier - Vice Chair (MC) & Cllr. P. Borrett (PBo).
Cllr. N. Steward (NS) was co-opted on to the Council at the meeting under Item 4.

Also present: Vicky Bright, Clerk PC. Cllr. Rebecca Hopfensperger – WSC/SCC.

ITEM	<u>PUBLIC FORUM:</u>
	1 member of the public was in attendance.
23/07/1	<u>Chairman's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: Cllr. Paul Butler.
23/07/2	<u>Declaration of Members' Interest (for items on the agenda) – LGA 2000 Part III:</u> None.
23/07/3	<u>Approval of the Minutes of the Parish Council meetings - LGA 1972, Schedule 12, para 41(2):</u> <u>Meeting held on 12th June 2023 – Resolved 23/07/3.01</u> The minutes of the Parish Council meeting held on 12 th June 2023 were adopted as a true statement and signed by the Chairman (JBo).
23/07/4	<u>Update on Councillor Vacancies</u> Cllr. P. Borrett proposed co-option of Naomi Steward, this was seconded by Cllr. Collier, a vote was taken that was unanimous in favour. <u>Resolved 23/07/4.01</u> Naomi Steward was co-opted as Councillor, Cllr. Steward signed her Declaration of Acceptance of Office and this was countersigned by the Clerk. The Clerk is to email a Register of Interests form and the Councils governing documents, Code of Conduct etc. to Cllr. Steward. The Clerk is to place a notice in the notice boards and on the website advertising the two further vacancies.
23/07/5	<u>Local Authority Reports:</u> <u>County & District Councillors:</u> Cllr. Sarah Broughton sent her apologies. Cllr. Rebecca Hopfensperger gave updates to Councillors on various matters, including; <ul style="list-style-type: none">• the pumping station alarm, that has now been resolved and disarmed,• the Animal Feed Mill (Land of Compiegne Way) planning application and it going to DCC on 02.08.23, it has been recommended for refusal, Cllr. Hopfensperger will make a written representation to the DCC panel.• the outdoor gym refused application is going to appeal, Rachel Almond has advised that nothing can move forward until after the appeal has been heard, regarding the

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trees and re-planting, stopping further use of the gym or enforcement regarding the acoustic fencing (which is in contravention of the planning refusal). Cllr. Hopfensperger stressed that any noise complaints must be reported, as this will strengthen the case with Environmental Health to get it stopped. Cllr. Hopfensperger confirmed that no permission had been granted for any further trees on the site to be removed! She stressed that any trees being removed etc. should be reported.

- 23/07/6
- i) **Planning (For Consideration):**
DC/23/0424/HH – AMENDED a. dropped kerb b. removal of boundary wall and fence c. hard standing to form driveway. Location: Trisco, The Street, Fornham St Martin
Resolved 23/07/6.01
Formal Resolution of No Objections submitted to LPA 20th June 2023.
- ii) **(For Information Only):**
DC/23/0811/HH - single storey side extension. Location: 1 Gilstrap Road, Fornham St Martin IP31 1TD – Pending Decision, Officer has recommended refusal.
- iii) **DC/23/0686/FUL - Installation of raised timber decking and balustrades to holiday lodges. Location: All Saints Hotel, The Street, Fornham St Genevieve IP28 6JQ – Pending Decision!**
- iv) **DC/23/0571/HH - single storey front extension to garage. Location: 24 Wentworth Close, Fornham St Martin – Approved 21st June 2023.**
- v) **DC/23/0622/VAR - variation of condition 2 (approved plans) of DC/21/1142/FUL (allowed on appeal) to allow alternative lodges. Location: All Saints Hotel, The Street, Fornham St Genevieve – Approved 19th June 2023.**
- vi) **AP/23/0023/STAND - Planning application DC/21/2245/FUL - a. one dwelling (following demolition of existing dwelling) b. new vehicular access c. 2 metre close boarded acoustic fence. Location: Rathkeltair Lodge Barton Hill Fornham St Martin – Pending Decision!**
- vii) **DC/23/0290/VAR - variation of condition 2 (approved plans) of DC/22/0483/FUL to enable use of amended plans to include Infill of lower ground floor level link between new and existing bedroom wings. Location: All Saints Hotel, The Street, Fornham St Genevieve – Approved 12th June 2023.**
- viii) **AP/23/0020/STAND - Planning application - a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 37 bedrooms and three residential dwellings on the second floor (DC/21/1426/FUL). Location: All Saints Hotel, The Street, Fornham St Genevieve – Pending Decision!**
- ix) **DC/23/0051/FUL - construction of two outdoor tennis courts. Location: All Saints Hotel, The Street, Fornham St Genevieve – Refused 12th June 2023.**

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- x) **DC/22/1294/FUL- animal feed mill and associated development including ancillary offices, silos, warehouse, improved access route and parking. Location: Land of Compiegne Way, Bury St Edmunds (British Sugar) – Going to DCC 02.08.23, recommended for refusal. Cllr. Hopfensperger to submit a written representation on behalf of PC at the DCC panel.**
- xi) **DC/22/1887/FUL - create access into All Saints Golf and Country Club. Location: Land off the Street, Fornham All Saints – Still pending decision, the Clerk has chased the LPA Officer, who responded with “This application is still pending a decision. By way of an update, we have received an amended plan, ecology report and swept path on this application and highways no longer object to this proposal.**

I am currently still in the process of considering this application with colleagues and its impact upon the Conservation Area and landscape”.

- xii) **DC/20/0496/FUL - 68 lodges with parking, landscaping, waste and recycling areas and construction compound/maintenance area. Location: St Genevieve Lakes, Road from Bury Road to B1106, Timworth – Pending Decision, the LPA Officer is due to speak with the applicant this week.**
- xiii) **Update on Refused Application DC/22/1378/FUL Outdoor Gymnasium & Enforcement EN/21/0057 St Johns Plantation Trees**
Cllr. Rebecca Hopfensperger reported on the situation in her earlier report, at item 4.
- xiv) **Update on the West Suffolk Local Plan timeline**
The final consultation will now take place in January 2024.

23/07/7
i) & ii)

Highways/Footpaths & Trees:

Update on Outstanding Highways Issues/Footpaths (Thetford Rd/Parklands Green/Barton Hill to A134) & Trees WSOH

Cllr. Hopfensperger gave the following updates;

- Cllr. Hopfensperger is to chase Mark Walsh regarding works to the footways in Parklands Green. There is no further update on the Manners Road resurfacing, footway surfacing on Barton Hill to A134, the bench repairs at Barton Hill, the gully works by Flowline on Russell Baron Road, the vegetation cut and signage on the Old Thetford Road footpath.
- The signage on Russell Baron Road has now been replaced.

The Clerk is to compile a list of outstanding and new issues and email Cllr. Hopfensperger for action and update. The Clerk is to place a notice in the Bugle for volunteers for the PC Self Help Scheme, before the PC has it on the next agenda to consider.

Cllr. Sarah Broughton emailed the following update regarding the dead trees at the WSOH; *“Trees on the site have been replaced, but some of these have also died. Drier summers have made the situation difficult and last summer’s heatwave put younger trees under some particular stress. The Landscape Supervisor will be surveying the trees against the approved landscapes plan this summer with a view to re-planting in the autumn”.*

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iii) **Update on Highways Gate**

The 'gate' is ordered and delivery is awaited. William Ford, Ford Fencing has been advised.

iv) **VAS/SID / Discuss New Batteries Quote / Update on application for an extra post on Barton Hill.**

The residents of the dwelling, that the new VAS post is planned to be sited next to have agreed with the installation of the taller post (2.8m), but requested that the post be moved back to the boundary line, when being installed, this has been agreed by the Speed & Safety Team, the post is due to be installed in October 2023.

Resolved 23/07/7.01

It was agreed to purchase two lead acid batteries, to replace the batteries in the old VAS Unit, at a cost of £133.50 + VAT (including delivery).

23/07/8

Parish Matters.

i) **Weekly & Monthly H&S Play Area/Trim Trail Inspection Reports / Agree Rota**

No new issues highlighted on reports. Cllr. Borrett (JBo) is to carry on doing the weekly inspections until the next meeting.

ii) **Update on Grass Cutting and agree Weed Spraying Quote / Discuss Tree Works in the Playing Field**

WSC have now cut the grass, and it can be seen where the trees are hindering access to the grass cutters. Cllr. Borrett (JBo) is to meet on site with tree contractors to get quotes for the works, he will also get a quote to cut back the Oak tree overhanging the Village Sign on the village green. WSC are still to schedule the works to flail the boundaries and to cut back and spray the pernicious weed and brambles.

The Clerk is to place an article in the Bugle reiterating the history of the Traveller encampment and the need for the extra gates and barrier at the playing field, due to some residents and the Church raising concerns, regarding overflow parking for the church.

The Clerk was asked to get a quote to re-treat the bench at the Village Green, once the tree works have been carried out.

iii) **Quotes for repair to wooden bus shelter roof**

The Clerk presented two quotes for replacing the roof, at a cost of £1,181.00 + VAT (M&TJ's) and £1020.00 Including VAT. The Clerk advised that the boards/cladding on the outside of the shelter will also need replacing before the next winter, at an approximate cost of £1,500.00. It was agreed to defer the item to the next agenda, whilst the Clerk looks at options and funding available to replace the shelter with a new one.

iv) **Notice Boards Update +/- Quotes**

The Clerk is to go back to the company with the photos and information to seek further guidance or to get quotes for new notice boards.

23/07/9

Correspondence:

- **National Highways** - A14 J36 (West of Newmarket) to J43 Bury St Edmunds Meeting - Traffic management changes

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We are carrying out maintenance and improvement works along the A14 between J36 (West of Newmarket) and J43 (Bury St Edmunds). The work includes the following:

- Improving the road surface eastbound and westbound from J42 to J43 through urban area at Bury St Edmunds. The new road will be quieter than current road surface.
- We need to improve road markings/linings and road studs (cat's eyes) by bringing them up to a consistent standard, between J36 and J43 - required for improved safety on a 4-year cycle.
- We will install new road signs for increased visibility between J42 and 43.
- Upgrading the message signs.

Change of Diversion route;

We are changing the diversion route because:

- The agreed shorter diversion route on the A1302 (through Burys St Edmund) is no longer viable due to the bad road condition (sunken iron works, pavement is poor condition)
- We have been asked by Suffolk Highways to return to the previously agreed diversion route – A134-Thetford – A11

23/07/10

i)

Finance & Policies:

Parish Council Bank Reconciliation from list of payments/receipts

Resolved 23/07/10.01

The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 1st June 2023 is £40,621.19.

ii)

Cheques for signing and approval and to authorise payment of outstanding invoices

Resolved 23/07/10.02

It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier, the Clerk is to get a second signatory from Cllr. Butler after the meeting.

Mrs V Bright	Mileage & postage	002374	£25.20
M&TJ's	Grass cutting June	002375	£480.00
Mrs D Pott	Litter pickers	002376	£132.12
Mr J Borrett	Adobe software monthly subscription Sept 22-May 23 (Bugle)	002377	£189.73

Cheques for Approval Signed between meetings

Resolved 23/07/10.03

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It was agreed to approve cheques signed between meetings, which were signed by Cllr. M. Collier & Cllr. P. Butler

Mrs V Bright	Mileage, Postage, Overtime & NIC	002367	£164.74
Mrs D Pott	Litter pickers	002368	£264.24
Mr D Randall	Landscaping	002369	£52.00
M&TJ's	Grass cutting April/May	002370	£1,200.00
Moreton Hall Glass	Bus shelter glass	002371	£344.64
Meral Ahmed	Bugle 129	002372	£227.59
First Impressions	Bugle printing	002373	£579.60

iii) **New Bank Account & Bank Mandate Update**

Deferred to the next agenda.

23/07/11

Councillors Reports and Items for Future Agenda's

- The Chairman advised that he had been contacted by the Church enquiring if any progress had been made regarding purchase of land for cemetery purposes, once the current cemetery closes in 10 years. The Clerk advised that as this was only mentioned at the APM two months ago, no action had yet been taken, as it was not high on the list of PC priorities. The Clerk clarified the current legislation and process for 'Closed Churchyards'

Churchyards are classified as either 'Open' or 'Closed' depending on whether they are still 'open' for burials or not. If they have been closed by way of an Order in Council, because the churchyard is full, then the responsibility for the maintenance of the churchyard is usually transferred to the relevant Local Authority, Town or Parish Council. LGA 1972 S215 (2).

The Clerk is to look into the statutory guidance and timeframe for acquiring new land for burials with the Coroners and Burials Division Ministry of Justice.

- The Clerk is to place a notice in the Bugle asking for volunteers to oversee and manage the distribution and delivery of the Bugle newsletter, following the retirement of Peter Foster. The PC offers sincere thanks to Peter for carrying out this role for many years past.

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Date of Next Meeting: Parish Council Meeting on Monday 10th September 2023, in the Fornham St Martin Village Hall, followed by the King George Playing Field Trustee Meeting.

Meeting closed at 9:05pm

Signed: *J. Berrett*
Chair, FSMSGPC

Date: 11th September 2023