

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 12th January 2017 at 7.30pm

Councillors Present: Cllr. Mike Collier (MC) – Chair, Cllr. Gary Hubbard (GH), Cllr. Jayne Hubbard (JH), Cllr. Peter Forster (PF), Cllr. Paul Butler (PBU) and Cllr. Penny Borrett (PBo).

Present: Vicky Bright - Parish Clerk. Cllr. Rebecca Hopfensperger – SEBC/SCC & Andre De Jongh - SNT
2 members of the public were present.

Item	Action
	<u>Public Forum – LGA 1972, Section 100(1):</u>
17/01/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> None. <u>Absent:</u> None.
17/01/2	<u>Declarations of Members’ Interests (for items on the agenda) – LGA 2000 Part III:</u> Cllr. P. Forster declared an interest in Item 10 (iv).
17/01/3	<u>Minutes of the last meeting – LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 17/01/3.01</u> The Minutes of the meeting of 10 th November 2016 were adopted as a true statement and signed by the Chair (MC).
17/01/4	<u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr. Rebecca Hopfensperger reported the following; <ul style="list-style-type: none"> • WSOH – The Planning Application will be submitted Feb-March 2017. A 6-week public consultation will then go ahead. Investigative groundworks have been carried out. • A meeting with Highways and local Parish Councils and other concerned parties is yet to be confirmed. (venue GT. Barton village hall). Invitees are Guy Smith, Highways, Carl Ashdown, Strategic Manager Bury area and Chris Brand, Planning SEBC. • The budget for SCC was scrutinized in November 2016. It will go to Cabinet in January 2017 and Full Council February 2017. There will be no increase to Council Tax, except for the Adult Social Care Precept. • Local CCG’s and Hospitals have launched a Sustainable Operations Plan, which will determine how the NHS can move forward and integrate with Social Care and reduce the demand on A&E’s and increase Community Work. • The SEBC budget is to be decided February 2017. • The flooding at the Bridge (BMW Garage up to the entrance to Barton Hill) is to be inspected again. <p>Cllr. Borrett (PBo) raised concerns from residents regarding the street lighting (The Cut), which has still not been completed and is a safety issue. Cllr.</p>
	RH

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Hopfensperger is to chase up.

Potholes were raised as a concern. The Clerk is to report online to SCC any potholes identified. The Clerk reiterates that the procedure for reporting online is on the Parish Council website.

Clerk

The Clerk is to report the damaged road sign on Barton Hill online to SCC.

Clerk

Residents have raised concerns regarding parking costs in Bury St Edmunds Town Centre. Cllr. Hopfensperger stated that these are reviewed regularly along with provision. Parking Enforcement (St Johns St/Risbygate St) is patrolled regularly by Parking Wardens.

Sgt. De Longh raised the following points;

- Parking enforcement is difficult to enforce due to shortage of staff and resources, but please call 101 if illegal parking is a problem in any area. Blue Badge Enforcement days are being carried out.
- High level of burglaries – Be aware and lock doors/windows and outbuildings. Please ensure you photograph jewellery/valuables for description.
- Hare Coursing – If people are seen on land with a Lurcher type dog, they can be prosecuted for Daytime Trespass, they do not have to be seen chasing Hares. They have a very successful chance of prosecution with witness statements.

17/01/5

Councillor Vacancy Co-Option:

Miss. Lizzie Flaherty addressed the Council and stated she has lived in the village since being 6 years old, moved away and then returned. She runs her own Vegan food business and sells at Markets and Farmers Markets/Events. She is encouraged to be involved in the Community and is very interested in preservation of Green Spaces and Trees.

Cllr. Hubbard (GH) proposed co-option of Miss. Flaherty, this was seconded by Cllr. Butler (PBu) and a vote was unanimous for co-option. Miss Flaherty accepted the position of Councillor.

Cllr. L. Flaherty signed the declaration of office of Councillor and this was witnessed and countersigned by the Clerk. The Clerk is to email Cllr. Flaherty the Council's Governance documents and the Good Councillor Guide, along with a Register of Interests form to complete. The Clerk is to look into training for Cllr. Flaherty.

Clerk/LF

17/01/6

Clerks Report:

The Clerk is to email the History Records Report for 2016 to all Councillors for approval and comment.

Clerk

The Clerk requested permission for the Bugle to be put on the website, in its complete form (with adverts). This was agreed.

The Clerk advised that Cllr. Hopfsenperger is to chase up the issue of the trees at Lark

RH

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Valley Drive, as discussed at the last meeting and the re-erection of the Village sign.

It was agreed to review the procedure for the publication of minutes on the website and in the Bugle at the next meeting.

17/01/17

Planning and Environment

- i) **DC/16/2658/RM - Reserved Matters Application - Submission of details under outline planning permission DC/13/0932/HYB- the means of access, appearance, landscaping, layout and scale - (i) residential development within Use Classes C2 and C3; (ii) local centre (iii) reservation of land for primary education (Class D1) (iv) public open space (sports & leisure facilities, allotments, play facilities and informal open space) - Land North West of Bury, Tut Hill, Fornham All Saints**

Resolved 17/01/17.01

No objections.

- ii) **NMA(A)/13/0932 - Non-material amendment to planning permission DC/13/0932/HYB Replacement of drawing 180604/URB/PP/DP/005 with revised drawing 180604/URB/PP/DP/005/02 revision C to allow provision of 9 additional dwellings (Development zone parcel C) - Land North West of Bury, Tut Hill, Fornham All Saints**

Resolved 17/01/17.02

No objections.

- iii) **DC/16/2721/FUL - B2 General Industrial office/workshop building (demolition of existing farm buildings) - Steve Lumley Planning Ltd Hollow Road Farm Hollow Road Fornham St Martin IP31 1SJ**

Resolved 17/01/17.03

No objections.

- iv) **DC/16/2682/FUL - 1 no. building (B2) to replace existing temporary and semi-permanent buildings (B2) - Eastern Concrete Ltd Fornham Park Fornham St Genevieve IP28 6TT**

The following points were discussed;

- The local authority failed to enforce environmental conditions within the 5-year timescale. Therefore, the development went through by default as a lawful development with no environmental controls on operational hours.
- The Traffic Commission can put on controls if flagged by Borough or residents, but not by the PC.
- 33 dwellings are affected locally by development at the site.
- The proposed building is 5 – 5.5m higher, and can be seen by local dwellings and the public highway.
- Lighting needs to be controlled in relation to residents, natural landscape and wildlife.
- The use for Testing is unspecified.

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- Hours of operation need to be applied to the development (controlled 7am-6pm Mon-Fri, Sat 7am-1pm and no Sundays or Bank Holidays).

It was agreed that the Clerk would approach the Planning Officer with a request for further information on the following, before comments or objections could be submitted;

Clerk

- More information on what Testing is to be carried out on the site and proposed building, and what this entails regarding noise levels and fumes etc.
- What compliance has been met regarding industrial lighting on the site,
- The height of the proposed building and what measures will be put in place to reduce the visibility to residential properties and the new development nearby,
- What measures have been taken to reduce impact on environmental factors such as wildlife (bats) and the natural landscape and the neighbouring residential properties and the new development close by,
- Reports or evidence showing what reduction to amenities will be caused to the new development at Fornham Park

v)

DC/16/2810/TPO - TPO 175a (1993) G14 Conifer Hedgerow - prune 11 trees by 3 metres - Fornham Grange School Lane Fornham St Martin

Resolved 17/01/7.04

No objections.

17/01/8

i)

Finance & Policies:

Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment

Resolved 17/01/8.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 30th December 2016 is £14,093.56.

ii)

Cheques for Signing and Approval

Resolved 16/11/8.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. G. Hubbard and Cllr. M. Collier.

Mrs V Bright	Mileage & Expenses	1886	£23.23
Mrs. S Brooklyn	Bugle Editorship Dec 16/Jan 17	1887	£150.53
Realise Futures	Bugle Printing Dec 16/Jan 17	1888	£177.52
Suffolk CC	Extra grass cut footpath 3	1889	£177.55
Mr. D Hoggett	Litter Picking	1890	£339.66
M&TJ's	Tree works – Play Area	1891	£180.00
Mr. P Forster	Bench works/grass edging	1892	£150.00
Mr. P Forster	Play area ramp repairs	1893	129.00

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| iii) | Projected Budget 2017-18 Adoption
<u>Resolved 17/01/8.03</u>
The projected budget for 2017-18 was scrutinised and approved and signed by the Chairman (MC). | |
| iv) | Precept Setting and Adoption 2017-18
<u>Resolved 17/01/8.04</u>
It was agreed to set the precept request for 2017/18 at £21,750.00, with an increase to the tax payer of 5.22%, which equates to an extra £2.24 per household per annum. The rise is to cover the costs of the Playing Field Trusteeship and Land Registry costs and costs involved with maintenance. | |
| v) | King George Playing Field Trusteeship Report
No update as of yet, the Solicitor is waiting on information from Land Registry. | |
| 17/01/9 | <u>Highways Update:</u> | |
| i) | VAS/SID Post Update & Repairs to Vandalised VAS Unit
Cllr. Collier advised that he had not yet arranged for the post to be re-erected, due to the VAS unit being in for repairs after vandalism damaged it. The Clerk confirmed that the Insurance Company had agreed to pay for the repairs and Westcotec were repairing the VAS unit. | MC |
| ii) | Concerns regarding potential accidents - The Street (by the herringbone road markings outside the Woolpack Pub) - Councillors to consider a way forward.
The Clerk is to approach Highways regarding re-painting the Herringbone white markings and options for enforcement. | Clerk |
| 17/01/10 | <u>Parish Matters:</u> | |
| i) | Village Hall Ceiling Repairs Donation
The Clerk reported on the budget available for a donation. It was discussed to match-fund the donation with a donation from Cllr. Hopfensperger, who agreed. Cllr. Hubbard (GH) proposed a donation of £500, all voted in favour.
<u>Resolved 17/01/10.01</u>
It was agreed to give a donation of £500 to the Village Hall for the Ceiling repairs. | |
| ii) | Village Planters
It was suggested to defer this item to the March agenda, to allow for the new sites to be considered, when the weather has improved. The Clerk will source quotes to move the planters, and for a new planter. | Cllr's/Mr Randall Clerk |
| iii) | Defibrillator & BT Phone Box Update
The Clerk advised that she had submitted the application for funding to the Big Lottery Fund, but was still waiting their decision on whether this had been approved.

The Clerk was still waiting to hear from BT regarding the Phone Box adoption | |

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iv) **Play Area Inspections Report & Repairs Update & Quotes & Agree Inspection Rota**

The Clerk is to look at options/quotes to replace the Trim Trail instruction signs for the next meeting.

Clerk

The Clerk is to contact UK Power Networks regarding safety taping/covering to the support cables that are sited in the Playing Field, which holds up an electricity pole.

Clerk

Cllr. Forster is to look at what work is needed to re-set the gate at the Play Area.

PF

Cllr. Collier/Clerk is to chase the Mole man.

MC/Clerk

The Clerk reported that the works to the play area ramp are now completed and the equipment is now back in use.

The Clerk presented a quote for re-treating the 3 benches in the play area, for £197.00. Cllr. Hubbard (GH) proposed accepting the quote and all voted in favour.

Resolved 17/01/10.02

It was agreed to accept the quote of £197.00, from Peter Forster Building Services to re-treat the 3 benches in the play area.

Cllr. Forster will carry out the safety inspections until the next meeting.

17/01/11 **Correspondence:**

i) The Police & Crime Commissioner for Suffolk would like consultation and support for his proposed 'Fair Share for Suffolk' campaign. www.suffolk-pcc.gov.uk

ii) The Local Government Boundary Commission has agreed the changes to the Borough wards and County Council divisions, resulting from the Community Governance Review 2015/16. The St Edmundsbury (Reorganisation of Community Governance) Order 2016.

17/01/12 **Councillors Reports and Items for the Next Agenda:**

- VAS/SID Post & VAS Repairs Update
- King George V Playing Field Trusteeship/Land Registry Update
- Defibrillator and Phone Box Update
- Trim Trail Signage Quotes
- Highways Update/Quotes
- Minutes Publication Revision (Website/Bugle)

Next Meeting to be held on Thursday 9th February 2017 at 7:30pm in the Village Hall

Meeting closed at 9:58pm.

Signed: *M. Collier*
Chair, FSMSGPC

Date: 9th February 2017

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