

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 12th September 2019 at 7.30pm

Councillor's Present: Cllr. Gary Hubbard (GH), Cllr. John Borrett (JB), Cllr. Penny Borrett (PBo), Cllr. Paul Butler (PBU), Cllr. Frank Stennett (FS) & Cllr. Peter Forster (PF).

Present: Vicky Bright - Parish Clerk. Rebecca Hopfensperger – WSC/SCC. 10 members of the public were present.

Item		Action
	The Chairman welcomed everyone present.	
	<u>Public Forum – LGA 1972, Section 100(1):</u>	
19/09/1	<u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Mike Collier. <u>Absent:</u> None.	
19/09/2	<u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> Cllr. Stennett declared a personal interest in Item 6(i).	
19/09/3	<u>Minutes of the Parish Council Meeting 11th July 2019– LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 19/09/3.01</u> The Minutes of the Parish Council meeting of 11 th July 2019 were adopted as a true statement and signed by the Vice Chair (GH), in the absence of the Chair.	
19/09/4	<u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr Rebecca Hopfensperger gave the following report; <ul style="list-style-type: none"> • The West Suffolk Council will be consulting on the Local Plan, as it is now due for review. • West Suffolk will be carrying out random inspections of bins, a letter will be sent to residents who have been chosen. <p>Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters</p>	
19/09/5	<u>Clerks Report:</u> <ul style="list-style-type: none"> • The Clerk advised that the Senior Enforcement Officer is still investigating the Sycamore trees cut down along the boundary of the Golf Course and 'Homeleas' Park Avenue garden. • The Clerk advised that Property Services have been out to look at the issue of car parking on the Green at Fulford Close, but there was no issue when they went out. The Clerk is to follow this up with Property Services. • The Clerk confirmed she has reported the potholes and surface erosion on Manners Road to Highways Online Ref: 00252021. • The Clerk confirmed she has reported the damaged chevron on the B1106 roundabout, FAS. Ref: 00252019. • The Clerk advised she has reported the overhanging trees and vegetation along the footpath 006 (Golf course), to PROW. Ref: 00252017. 	

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19/09/6

Planning and Environment for Consideration:

i) **DC/19/1584/FUL - (i) Change of use of park land to land for siting of 12no. additional holiday lodges - extension to previously approved application DC/16/2792/FUL and (ii) associated landscaping (iii) construction of access road (iv) parking spaces (v) hardstanding bases and (vi) associated landscape planting and infrastructure - LOCATION The Dream Lodge Group Fornham Park**

Resolved 19/09/6.01

It was agreed to submit Objections to application DC/19/1584/FUL. (See Appendix 1 for comments submitted).

ii) **DC/19/1193/OUT - Outline Planning Application (means of Access and scale to be considered) - 1no. dwelling - LOCATION Land Adjacent to Old Parsonage, The Street, Fornham St Martin,**

Resolved 19/09/6.02

It was agreed to submit Objections to application DC/19/1193/OUT, with the following comments;

- The proposed dwelling sits within 2 metres of the neighbouring properties boundary and is clearly visible from the road. The Old Parsonage new build which has been approved (DC/18/0829/FUL), and is due to be built in 3 weeks-time is sited at least 50 m from the roadside.
- The proposed dwelling under DC/19/1193/OUT will have detrimental effect on the street scene & appearance, it is not in keeping with the character and appearance of other dwellings and residential properties. The dwelling will be clearly visible from the road and will be a rather dramatic change (DM2 g ii).
- The proposed dwelling will also overlook the bedroom windows of the neighbouring property, and will have a significant effect on the light and visible amenity of the neighbouring properties, residents have raised concerns over the loss of visible amenity to their homes, which is in breach of the JDMDP DM2 g iv & v).
- The proposed site is itself outside the housing settlement boundary, and with the approved new build at the Old Parsonage, this would clearly be over-development of the site (DM27 b.)

iii) **DC/19/1723/TPO - TPO 290 (1973) Tree Preservation Order - (i) 1 no. Evergreen Oak (T1 on plan and within G3 on order) crown raise to 5 metres and overall crown reduction by 2 metres (ii) 1 no. Cedar (T2 on plan and within A7 on order) fell - LOCATION Fornham House, The Street, Fornham St Martin**

Resolved 19/09/6.03

It was agreed to submit No Comments to application DC/19/1723/TPO.

iv) **DC/19/0533/FUL - (i) New vehicle access (ii) modifications to pedestrian access, landscaping and relocated parking following closure of existing access - LOCATION All Saints Hotel, The Street, Fornham St Genevieve**

Resolved 19/09/6.04

It was agreed to submit No Objections in Principal to application DC/19/0533/FUL, with the following comments;

- We would like to request that conditions are set to ensure that the current original access is not to be retained.
- We would also reiterate previous concerns raised that the road that the access exits onto is a notorious area for speeding, with a very sharp, blind bend that is

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already precarious. We would also ask that during construction, consideration is giving to disruption that may be caused to traffic flow, on what is a busy road.

For Information Only:

v) **DC/19/1189/HH – Formal Resolution 19/09/6.05 of No Objections submitted 01/08/2019**

vi) **DC/19/1189/LB - Formal Resolution 19/09/6.06 of No Objections submitted 01/08/2019**

vii) **All Saints Hotel – Lodges Application Update**

Residents were sent a Planning Statement by the applicant advising that they have listened to the first comments raised and have now amended their application (See Appendix 2). The Clerk is to contact the LPA and enquire why we have not been formally consulted on the new application for 39 lodges.

Clerk

viii) **WSOH - Discuss Village Projects eligible for Assistance by Morgan Sindall**

Cllr. Collier was not present at the meeting, so this item is to be deferred for update until his return.

MC

The Clerk has been asked to look into Traffic Calming & signage at Barton Hill, she will liaise with Highways for the next meeting.

Clerk

19/09/7 **Parish Matters:**

i) **Play Area Inspections Report & Agree Inspection Rota**

No issues were raised in the monthly H&S inspection reports. Cllr. P. Butler raised the issue of the poor state of the fence and gate adjacent to Bleak House, Cllr Forster advised that the residents at Bleak House had advised him they plan to replace the fence and gate with a wider access for disabled and vehicular access. The issue of teenagers using the play area was raised, it was suggested that the Clerk get quotes for signage advising the age limit within the play area, to ensure our liability is protected. Cllr. Hubbard (GH) agreed to carry out the weekly inspections until the next meeting.

Clerk
GH

ii) **Eco Initiatives for the King George Playing Field Update**

The Clerk, Chair and Cllr. Hopfensperger met with Greener Growth, on site, on 31st July. Several different ideas were discussed and Greener Growth are to put together some formal designs and costings for the next meeting. The Clerk will try to get something in the next Bugle advising residents and making them aware that plans will be available at the October PC Meeting.

Clerk

iii) **Defibrillator Update**

The Clerk advised that she has now received confirmation from the Ambulance Service that they have no record of any of their ambulances or teams using the Defibrillator. The Clerk has subsequently logged this as a crime with the Police and is liaising with our Insurance Company to claim, in order to get a replacement unit. In the mean-time the loan unit from CHT is in use and the site is now reactivated with the Ambulance Service as a live site.

Clerk

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Highways & Footpaths:

i)

Lark Valley Trees & Footpaths Update

Cllr. Hopfensperger advised that with the claims being submitted for damage and the recent incident with a HGV knocking down several branches, that Highways had now confirmed that the trees will be tied in to the routine maintenance plan, due to the special conditions.

ii)

Discuss 'Racing' cars on Fornham Bypass & Speeding on Barton Hill

Cllr. Hopfensperger confirmed that the speeding motorcyclists on the bypass were to be investigated by Police, who will be carrying out speed checks over various days/times and the Council's Environment Officers were to inspect for breaches in noise pollution.

19/09/9

Correspondence:

- The Clerk presented a letter of complaint from a resident who had concerns that the Parish Council was wasting council tax payer's money by giving a donation to the church, for churchyard maintenance at the May Annual meeting. The Clerk advised that the Parish Council under s137 could give donations to community groups and organisations who needed financial assistance and that under LGA 1972 2. 214 (6), the Parish Council can give donations to the PCC solely for maintenance of open churchyards. The Clerk also explained that the extra donation of £200 was for a specific item i.e. new water pipes in the churchyard. The Clerk is to reply to the resident to explain the Parish Council's position.

- A134 Compiègne Way Drainage Works 16th September 2019 for two weeks, between 9pm and 5am.

- **Rural taskforce consultation**

The rural taskforce was established to help ensure the unique factors affecting our rural communities can be taken into account in making decisions. The first step is to find out what those factors are and the taskforce is seeking views from local people, organisations and businesses about what they see as the opportunities and issues in their area. Residents can take part at

<https://www.smartsurvey.co.uk/s/ruralprioritiesresidents/>

Organisations and business can take part at

<https://www.smartsurvey.co.uk/s/ruralprioritiesorganisations/>

In addition, the Rural Taskforce are holding 4 community engagement events which members are very welcome to attend. As per the e-mail from Sally Easton on Monday, the events are:

Monday 16 September 2.30 - 4pm at Freckenham Village Hall

Weds 18 September 5.30 – 7pm at Stanton Village Hall

Monday 23 September 2.30 to 4pm at Kedington Royal British Legion

Weds 25 September 6 to 7.30pm at Erskine Centre, Chedburgh

- **The Grants to External Organisations Review Group Consultation**

This group has been established to undertake a review of how the Council supports local groups and organisations through locality budgets, grants and reliefs. In the past, many of the core grant schemes worked in a similar way for both Forest Heath and St Edmundsbury, but there are some differences in the approach used to award grants and discounts. The creation of the new Council provides an ideal opportunity to review the processes for awarding locality budgets, grants and reliefs and to ensure they are consistent and fair across West Suffolk.

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The purpose of the survey is to understand how the current arrangements have been working for your group or organisation, how they could be managed in the future and what might be improved. The survey is available at:
<https://www.smartsurvey.co.uk/s/grantreview/>. The survey will close on 16 September and is open to all recipients and applicants for community grants (who have all been contacted directly about this).

- **Other Consultations;**

The chairman of the **Car Parking Review Group** is seeking Member comments and has written to group leaders to collate feedback. A user online survey is available www.smartsurvey.co.uk/s/WestSuffolkParking/

A consultation on the **Western Way Development** is underway, open to all residents, businesses and communities: <https://www.westsuffolk.gov.uk/council/wwd/>

The **Climate Change Taskforce** are currently considering plans for consultation and engagement.

The **Affordable Housing Supplementary Planning Document** is currently subject to consultation. This document helps guide the future delivery of affordable housing in West Suffolk. Details of the documents and how you can respond to the consultation is available at <https://www.westsuffolk.gov.uk/Council/Consultations/affordable-housing-supplementary-planning-document-2019.cfm>

Communities are being invited to have their say on the **Green Access Strategy – Rights of Way Improvement Plan** www.suffolk.gov.uk/rowip

19/09/10

i) **Finance & Policies:
Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment**

Resolved 19/09/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Vice Chairman (GH), in the absence of the Chair. The bank account balance as of 30th August 2019 is £21,883.84.

ii) **Cheques for Signing and Approval**

Resolved 19/09/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. P. Forster and Cllr. G. Hubbard.

2088	Came & Co.	Annual Insurance	£510.76
2089	Mrs V Bright	Mileage & expenses	£51.63
2090	Mr & Mrs Pott	Litter picking August/Sept	£216.66
2091	M&TJ's	Grass cutting July/Aug	£1200.00
2092	CHT	Annual support fee - Defib	£151.20
2093	Mr & Mrs Brooklyn	Bugle Editor Issue 106	£184.00
2094	First Impressions	Bugle Printing Oct/Nov	£342.00

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Cheques Authorised and Signed between Meetings

Resolved 19/09/10.03

2087	22/08/19	Mrs. V Bright	Outstanding salary Jul/Aug 2019	£98.24
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iii)

Annual Parish Council Insurance Policy Renewal

The Clerk confirmed the LTA ends 1st October 2021.

Resolved 19/09/10.04

It was agreed to accept the renewal premium for 2019/2020 at a cost of £510.76 through Came & Company.

19/09/11

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Cllr. Forster advised that the guttering at the rear of the Village Hall was in a poor state, the Clerk is to report this to the Village Hall Committee, for their attention.

Clerk

Items for next agenda:

- 'Old Thetford Road' Oak Trees Works Application Update
- Lark Valley Trees Update
- WSOH Village Projects Update
- Plans for Eco Initiatives Project for King George V Playing Field
- Discuss Bugle format
- Highways Self Help Scheme
- Barton Hill Traffic Calming/Signage Feasibility Study Update
- Wild Life signage – Barton Hill
- Defibrillator Insurance Claim Update
- Play Area signs – (Age restriction & liability)
- Update on All Saints Hotel Caravans application (DC/19/1700/FUL)

Next Meeting is to be held on Thursday 10th October 2019 at 7pm, in the Village Hall.

Meeting closed at 9:12pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 10th October 2019