

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Thursday 12th January 2023 at 7.30pm, in the Village Hall

1 Councillors present: Cllr. J. Borrett - Chair (JBo), Cllr. M Collier - Vice Chair (MC), Cllr. P. Borrett (PBo), Cllr. P. Butler (PBU), Cllr. S. Eley (SE) & Cllr. P. Forster (PF).

Also present: Vicky Bright, Clerk PC. Cllr. Rebecca Hopfensperger – WSC/SCC. David Yates – PCC. David Harris – All Saints Hotel and 1 member of the public.

ITEM	<u>PUBLIC FORUM:</u>
23/01/1	<u>Chairman's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: Cllr. F. Stennett.
23/01/2	<u>Declaration of Members' Interest (for items on the agenda) – LGA 2000 Part III:</u> None.
23/01/3	<u>Approval of the Minutes of the Parish Council meetings - LGA 1972, Schedule 12, para 41(2):</u> i) <u>Meeting held on 10th November 2022 – Resolved 23/01/3.01</u> The minutes of the Parish Council meeting held on 10 th November 2022 were adopted as a true statement and signed by the Chairman (JBo). ii) <u>Planning Meeting held on 8th December 2022 – Resolved 23/01/3.02</u> The minutes of the Planning meeting held on 8 th December 2022 were adopted as a true statement and signed by the Chairman (JBo).
23/01/4	<u>Local Authority Reports:</u> County & District Councillors: Cllr. Hopfensperger gave updates on the following agenda items 6 i), 6 ii), 6 iii), 5 xiv), 5 xv), <ul style="list-style-type: none">• WSC are yet to announce their annual Council Tax figures. SCC are to agree their Council Tax figures on 9th February, but draft figures are 2% Adult Social Care + 1.99% General rise.• The street lights reported by Cllr. Stennett have been reported and I will follow this up with Richard Webster next week.• The dangerous tree at the FSG roundabout have now been removed. <p>Cllr's raised concerns over the Tayfen Road (The Lantern) development, the numbers of flats and design an eyesore and asked if other designs/styles could be considered if there is a need for more development. Cllr. Hopfensperger explained that there it is stated in the Suffolk Design Brief that design should be sympathetic, she agreed that The Lantern clearly isn't and agreed that there needs to be a push for a more sympathetic planning approach.</p>
23/01/5 i)	<u>Planning (For Consideration):</u> DC/22/1294/FUL- animal feed mill and associated development including ancillary offices, silos, warehouse, improved access route and parking. Location: Land of Compiegne Way, Bury St Edmunds (British Sugar)

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Resolved 23/01/5.01

It was agreed to object to application DC/22/1294/FUL; with concerns over highways access & safety, air quality, flood & water and environment concerns.

- ii) **DC/22/1887/FUL - create access into All Saints Golf and Country Club. Location: Land off the Street, Fornham All Saints**

Resolved 23/01/5.02

It was agreed to object to application DC/22/1887/FUL due to concerns over highways safety concerns.

- iii) **DC/22/2018/FUL - first floor extension above existing reception to create office space. Location: All Saints Hotel, The Street, Fornham St Genevieve**

Resolved 23/01/5.02

No objections to application DC/22/2018/FUL.

(For Information Only):

- iv) **DC/22/1831/FUL – a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 46 bedrooms. Location: All Saints Hotel, The Street, Fornham St Genevieve – Pending decision!**
- v) **DC/22/1378/FUL - RETROSPECTIVE APPLICATION - outdoor gymnasium with open sided exercise shelter and moveable exercise equipment Location: All Saints Hotel, The Street, Fornham St Genevieve – Pending decision!**
- vi) **DC/22/1600/TPO - TPO 030 (1960) - Tree preservation order - one Sweet Chestnut (T1 on plan, within A5 on order) pollard to four metres above ground level. Location: The Laurels, Parklands Green, Fornham St Genevieve – Approved 24.11.2022.**
- vii) **DC/22/1339/FUL – AMENDED single storey front and side extensions to existing café. Location: Fornham Business Court, Unit 11 The Drift, Fornham St Martin – Pending decision!**
- viii) **DC/22/1494/HH - a. single storey first floor extension with balcony b. installation of door to side elevation c. single storey rear extension. Location: Larks Pool, Mill Road, Fornham St Genevieve Suffolk – Approved 21.10.2022.**
- ix) **DC/22/1902/VAR - variation of condition two (approved plans) of DC/16/2792/FUL (AP/18/0010/REF) to include plans for an additional lodge type for the change of use of park land to land for siting of 26 no. additional holiday lodges with access from B1106 - extension to previously approved application SE/05/02293; construction of access road, parking spaces and hard standing bases and associated landscape planting and infrastructure. Location: The Dream Lodge Group Fornham Park, Fornham St Genevieve – Pending decision!**
- x) **DC/20/0496/FUL - 68 lodges with parking, landscaping, waste and recycling areas and construction compound/maintenance area. Location: St Genevieve Lakes, Road from Bury Road to B1106, Timworth – Pending decision!**

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- xi) **AP/22/0048/STAND – DC/21/2166/VAR Variation of condition nine of DC/16/2792/FUL to enable the site covering phase two to be occupied for holiday accommodation without a restriction on the length of stay for the change of use of park land to land for siting of 26 additional holiday lodges with access from B1106 - extension to previously approved application SE/05/02293; construction of access road, parking spaces and hardstanding bases and associated landscape planting and infrastructure. Location: The Dream Lodge Group, Fornham Park, Fornham St Genevieve – *Pending decision!***
- xii) **AP/22/0049/STAND – DC/21/2164/VAR- variation of condition five of DC/15/0662/VAR to enable the site covering phase one to be occupied for holiday accommodation without a restriction on the length of stay for a. change of use of land to nine hole pay and play golf course with changing room facilities and associated landscaping b. 26 timber lodges, manager's lodge and associated landscaping. Location: The Dream Lodge Group, Fornham Park, Fornham St Genevieve – *Pending decision!***
- xiii) **AP/22/0039/STAND (Application DC/21/1142/FUL a. change of use of part of golf course for the siting of 15 caravan lodge holiday homes b. associated infrastructure Location: All Saints Hotel, The Street, Fornham St Genevieve) – *Approved 16.11.2022.***
It was confirmed that WSC are not taking any further action in response to the approval, so it was agreed that it would be pointless for the Parish Council to pursue any further.
- xiv) **Update Enforcement EN/21/0057 St Johns Plantation Trees & EN/22/0228 - Breach of condition - unauthorised felling of TPO tree**
EN/21/0057 - Cllr. Hopfensperger advised that the case officer advised they are waiting further comments from the Arborist and that a re-planting scheme will be secured as conditions of approval for the outdoor gym application, if approved, or as part of the refusal conditions if the building has to be removed.

EN/22/0228 – Mr Harris (All Saints Hotel) advised the meeting that the Leylandii on the boundary of the old graveyard were removed following request from the neighbour, and these were not under any TPO. Enforcement is satisfied and no action is to be taken.

Mr Harris advised also, that the Sycamores removed were done so by a neighbour, with no prior knowledge by the hotel. Enforcement have done a site visit and advised that the trees are regrowing, so had only been pollarded not removed and that these were also not under TPO, the enforcement team are satisfied and no action is to be taken.

Mr Harris and the resident advised that the enforcement team have also given permission for an Oak tree, which is under TPO to be removed as it is diseased and dangerous, they have agreed to a re-planting scheme, 10m from the oak being removed.
- xv) **Update on temporary footpath signage and diversion – Golf Course/All Saints Hotel**
It was confirmed by Mr Harris that he has applied for a permanent diversion which is the process of being approved, that will go around the building and through an undercroft. Cllr. Hopfensperger advised that a site visit had confirmed that the temporary signage is now adequate.

23/01/6

Highways/Footpaths & Trees:

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- i) **Update on Highways Engineer Walk-a-Bout**
Cllr. Hopfensperger/Andy Moore reported that;
- Thetford Road footpath cutting works completed. A grip has been cut into the verge to allow surface water to discharge.
 - Russell Baron Road – An order has been made for Flowline to come out and cut the roots, Andy will also investigate the discharge to the adjacent field to complete the water flow.
 - The vegetation on the footpath between Russell Baron Road and Barton Hill has been cut back.
 - The hedge from the Anglia Water treatment plant to Parklands Green has been cut back.
 - Old Thetford Road PROW – This is scheduled to be cut this winter.
 - The street lights that aren't working have been reported by Cllr. Hopfensperger.

- ii) **Highways Investment Fund Sites Update (RH)**
The team are still doing site visits to assess all the sites suggested.

- iii) **Update on Street Furniture Licence Application and Highways Gates**
The gate on Barton Hill has now been re-installed. Cllr. Hopfensperger advised that the gate by the layby (FSG roundabout) will not require a licence to repair. The gate on the FSG entrance is to be replaced with a two-sided gate. The Clerk is working to get quotes.

23/01/7

- i) **Parish Matters.**
Weekly & Monthly H&S Play Area/Trim Trail Inspection Reports / Agree Rota
Cllr. Borrett is to meet with the Inspector, Tim McGhee to clarify which timbers need replacing on the Trim Trail. Quotes will then be sourced. The bark top-up has now been completed. Cllr. J Borrett will do the inspections until the next meeting.
- ii) **Discuss Phase Two security measures for Playing Field (i.e., overhead barrier, fence/hedge gaps, side gate, utilities)**
The gate has now been installed and quotes for overhead barriers are to be considered on the February agenda. It was agreed that the hedging did not need any action.
- iii) **Quotes for replacement glass pane for Bus Shelter at Barton Hill**
Quotes have been requested to replace the broken pane of glass, to be considered on the February agenda.
- iv) **VAS/SID Data Report Update / Quote for new Charging Unit for Batteries**
The Police have confirmed that they have added Fornham St Martin to have regular enforcement speed checks, so far, a recent enforcement by the BMW garage on the rights hand side towards Bury St Ed's resulted in 35 offences being recorded.

The Clerk presented a quote for £550 + VAT for a data collection unit to be installed on the new VAS unit. It was agreed to hold fire and see if Matthew can get the old data collection unit to work and to leave it up to the police.

The Clerk presented a quote for the new battery charger unit and this was accepted.

Resolved 23/01/7.01

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It was agreed to accept the quote of £63 + VAT & £7.50 + VAT for a new battery charger.

23/01/8

Correspondence:

23/01/9

Finance & Policies:

i)

Parish Council Bank Reconciliation from list of payments/receipts

Resolved 23/01/9.01

The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 1st December 2022 is £24,568.36.

ii)

Cheques for signing and approval and to authorise payment of outstanding invoices

Resolved 23/01/9.02

It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.

Mrs V Bright	Mileage, postage, Employer NIC, Pay increase difference December pay	002331	£125.91
Mrs D Pott	Litter picker	002332	£108.33
ICO	Data Protection fee	002333	£40.00
M&TJ's	Grass cutting Oct/Nov 22	002334	£480.00
William Ford	Playing field gate installation	002335	£385.00
MW Nice Ltd	Playing field gate	002336	£402.49
A. Horne	Mole catcher	002337	£45.00

iii)

To Agree the WSC Grass Cutting Quote for the King George Playing Field for 2023

Resolved 23/01/9.03

It was agreed to accept the quote for WSC to cut the grass for the season between April-October 2023, 12 cuts in total for a cost of £1,475.76 + VAT.

iv)

To discuss & agree Bugle Advertising Fees Increase for 2023

The Clerk presented a report on the Bugle finances and advised that advertising costs hadn't been increased since 2019.

Resolved 23/01/9.04

It was agreed to increase the Bugle advertising fees for by 15%.

v)

Discuss Pay Increase for the Litter Pickers

Resolved 23/01/9.05

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The Litter pickers haven't had a pay increase since 2017. It was agreed to put them on the NJC pay scale SCP 4 £11.01 per hour.

vi) **To Adopt the 2023/24 Budget**

Resolved 23/01/9.06

It was agreed to adopt the budget for 2023/24 with expenditure of £35,967.60.

vii) **To Agree & Adopt the Precept Figure for 2023/24**

Resolved 23/01.9.07

It was agreed to submit the Precept request at £29,605.00, a 0% increase to residents' tax bill.

viii) **Notification of external auditor appointment for the 2022-23 financial year**

The Clerk advised that they had been appointed PKF Littlejohn as the external auditor for 2022-23.

23/01/10

Councillors Reports and Items for Future Agenda's

None.

The next Full Parish Council Meeting is to be held on Thursday 9th February 2023 at 7:30pm, in the Village Hall.

Meeting closed at 9:48pm

**Signed: J Borrett
Chair, FSMSGPC**

Date: 9th February 2023