

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 13th February 2020 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC) Chair, Cllr. Gary Hubbard (GH), Cllr. Paul Butler (PB), Cllr. Penny Borrett (PBo), Cllr. Peter Forster (PF) & Cllr. John Borrett (JB).

Present: Vicky Bright, Clerk. Cllr. Sarah Broughton WSC & 3 members of the public were present.

Item	<p>The Chairman welcomed everyone present.</p> <p>Public Forum:</p> <ul style="list-style-type: none"> • Concerns were raised regarding the junction off the roundabout, the Clerk is to follow up with Cllr. Hopfensperger & Highways; <ul style="list-style-type: none"> • The SLOW markings and white lining is very faded and in some places, completely eroded away; • The Chevrons on the bend are too small, too few and too close to the bend; • There are no junction warning signs or bend warning signs until you are almost upon the junction for Culford/West Stow and the bend; • Visibility from the junctions is impaired due to the hedges and vegetation. • The problems of flooding at Russell Baron Road and by the BMW Garage (Barton Hill) were raised again, the Clerk is to follow this up with Cllr. Hopfensperger.
20/02/1	<p><u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> Cllr. Frank Stennett. <u>Absent:</u> None.</p>
20/02/2	<p><u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> None.</p>
20/02/3	<p><u>Minutes of the Parish Council Meeting 9th January 2020 – LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 20/02/3.01</u> The Minutes of the Parish Council meeting of 9th January 2020 were adopted as a true statement and signed by the Chair (MC).</p>
20/02/4	<p><u>Local Authority Reports:</u> County & Borough Councillor Cllr Sarah Broughton gave updates on Items 8(ii), 7(v) – See Items below in Minutes.</p> <ul style="list-style-type: none"> • Band D Council Tax has been set at 14p pcm for SEBC and 97p pcm for FHDC. Only 20% of the Councils income comes from the Council Tax. • Car parking will still be free from 3pm in Bury St Edmunds on Tuesdays. £1 million is paid in Business rates by WSC for their car parks. • A Taxi Consultation is underway. • The Parish Forum is to be held on 17/03/2020 6-8pm in the Newmarket Memorial Hall. <p>Police Report</p>

Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters

20/02/5

Clerks Report:

None.

20/02/6

Planning and Environment for Consideration:

- i. **DC/20/0060/HH - - First floor side extension – Location: 17 Wentworth Close, Fornham St Martin IP28 6XE**
Resolved 20/02/6.01
No Objections.
- ii. **DC/20/0115/TPO - TPO 290 (1973) Tree Preservation Order - 3no. Sycamore (T1-T3 on plan G7 on order) raise crown to 5 metres to create clearance from overhead power and telecoms lines – Location: Adjacent to School Lane, Fornham St Martin**
Resolved 20/02/6.02
No Objections.
- iii. **(For Information Only)**
DC/19/1700/FUL – 37 caravan/lodge application – Golf Course All Saints Hotel – Update
Application refused 07/02/2020.
- iv. **DC/19/1584/FUL – 12 Lodges application – Dream Lodges, Fornham Park – Update**
Application refused 09/01/2020.

20/02/7

Highways/Footpaths & Trees

- i. **Update on TPO application for Oak trees on ‘Old Thetford Road’ footpath**
The Clerk confirmed that the Tree Officer had approved the works needed on the trees overhanging the public footpath, and the formal approval has been received in writing. The Clerk presented 2 quotes for the tree works, from M7TJ’s & DM Tree.
Resolved 20/02/7.01
It was agreed to accept the quote from M&TJ’s for the tree works on the Oak Trees at Old Thetford Road at a cost of £420 + VAT.
- ii. **Lark valley Trees / Footpath Update**
No update received from Cllr. Hopfensperger, the Clerk & Chairman are to get photos of the worse affected areas and chase up Cllr, Hopfensperger.
- iii. **Traffic Calming & Signage Feasibility Study - Barton Hill**
No update.
- iv. **Flooding Barton Hill (BMW Garage & Russell Baron Road)**
The Clerk is to report the flooding online again at both locations and chase Cllr. Hopfensperger for an update.
- v. **Update on Surfacing/Skirting Works – The Street, FSG & Street Sweeping Update**
Cllr. Hopfensperger has chased up Mark Walsh and is awaiting a reply from him.
- vi. **VAS Rota / Data Reporting Update**
The Clerk is to liaise with Westcotec and forward the information on compatible laptops from Westcotec to Cllr. John Borrett. Westcotec can assist with set up & downloading software, and advice on collecting & reading the data.

Barton Hill VAS post application has been submitted to Speed & Safety Team at SCC, awaiting response.

20/02/8

Parish Matters:

i. Play Area Inspections Report & Agree Inspection Rota.

No issues were raised in the monthly H&S inspection reports. Cllr. Butler advised that the small gate latch was not working correctly, Cllr. Forster is to look at replacing with a different latch. There is a fallen tree in the field, M&TJ's have been asked to remove it. Cllr. Borrett (JB) agreed to carry out weekly inspections until the next meeting.

ii. Eco Initiatives for the King George Playing Field Update

The Clerk reported that she had only received 3 responses from the Public Consultation in the Bugle, no negative responses had been received, only positive in support of the project. The plans were on display at the meeting for the public to view. More Picnic Tables were requested. Funding for the project is to be from Cllr. Hopfensperger & Cllr. Broughton, and the PC.

Resolved 20/02/8.01

It was agreed to instruct Greener Growth to proceed with the Scheme.

The Clerk is to get volunteers together for the tree planting early March 2020. The scheme will be done in 2 phases, tree planting first and then the wildlife nature trail & signage, wild flower borders/beds and the Bat, bird, owl & hedgehog houses.

iii. Discuss Procedure / Access / Fees for Parking on King George Playing Field

Resolved 20/02/8.02

It was agreed that no charges for parking on the field will be introduced.

iv. Discuss Parking on Verges on 'The Street'

The Clerk & the Chairman are to identify the worst affected verges and take photos. The Clerk will then approach Highways regarding responsibility and options to deter parking on the verges.

v. Defibrillator Update

The Clerk advised that the new Defibrillator has now been purchased and is to be installed. The Clerk is to look at changing the access code to the cabinet once the new unit is in place and also finding a back-up volunteer to check the Defibrillator, for incidences of holiday/sickness cover.

20/02/9

Correspondence:

- The Clerk advised she has received applications for donations from the Church and Neighbourhood Watch, they will be on the May APCM Agenda to be approved/refused accordingly.
- ***Tollgate Junction Improvements Consultation.***
On Tuesday 4th February at 9am we are commencing a 6-week public consultation into 3 possible options for the future layout of the junction. We would welcome your views on this. The consultation information and link to an online questionnaire is available at www.suffolk.gov.uk/tollgate

Alternatively, you can pick up a paper copy of the document and questionnaire at Bury St Edmunds library, Sergeants Walk, St Andrews Street North, Bury St Edmunds IP33 1TZ or West Suffolk House, Western Way, Bury St Edmunds, Suffolk IP33 3YU

We are holding two public drop in information events at the Priory Hotel, Mildenhall Road, Bury St Edmunds IP32 6EH on Wednesday 12 February from 3pm

to 8pm and Saturday 29 February 10am to 3pm where you can see details of the options and discuss the consultation with Suffolk County Council team members.

- **Local Plan.**

West Suffolk Council have amended the programme for the production of our new Local Plan. This affects when we will consult you about each version of the emerging Plan. The Local Plan will include the long-term planning and land use policies for the area. The programme (set out in the Local Development Scheme) may be viewed on our website: www.westsuffolk.gov.uk/supportinginformation The first consultation stage of the Local Plan preparation process is called “Issues and Options”, and we will be seeking views on this document during May-July 2020. Please look out for our next email and have a say on the issues that will shape the development of West Suffolk in the future.

- **Children’s Centre’s Consultation.**

At 9am on Friday 10 January 2020, Suffolk County Council launched a review of its Children’s Centre service with a view to strengthening its current family offer and expanding services for the most vulnerable families and children aged 0-19 across the county. There will be no reduction in service budget as a result of this review. In fact, any savings made through the process, such as existing building costs, will be re-invested back into the 0-19 service to strengthen the current offer to families and to help develop future provision for young people and their families across Suffolk. It is important to note that this also means there will be no staff redundancies as part of this review.

The consultation, will run for the next seven weeks until 5pm on Sunday 1 March 2020. Details of the process, all supporting information and the consultation questionnaire can be found on the council’s website at www.suffolk.gov.uk/ccconsultation from 9am on 10 January. Anyone who does not have internet access can complete the online questionnaire at their local library for free or request a hard copy or Easy Read version of the questionnaire by calling **0345 603 1842**.

As part of the consultation, there will be a number of public drop-in events taking place across Suffolk where any families interested in taking part in the consultation can meet members of the service team:

- Wednesday 29 January 10am - 12pm at **Woodbridge Library, Woodbridge**
- Thursday 30 January 10am – 12pm at **the Apex, studio 2, Bury St Edmunds**

20/02/10

Finance & Policies:

- i. **Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment**

Resolved 20/02/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 31st January 2020 is £10,761.10.

- ii. **Cheques for Signing and Approval between Meetings**

Resolved 20/02/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. G. Hubbard and Cllr. M. Collier.

A1 Cars	Bugle advert refund	002120	£66.00
Mrs. V Bright	Mileage & expenses	002121	£12.70
WSC	Grass cutting 30/10/19	002122	£110.57

Mr. & Mrs. Pott	Litter Picker	002123	£108.33
Mr. P & Mrs. S Brooklyn	Bugle Editor	002124	£85.83
CHT	Defibrillator	002125	£1,200.00

iii. **Update on Changing Bank Accounts to Lloyds & Mandate to Add/Remove Signatories**

No update.

iv. **Asset Maintenance & Risk Assessment Report**

No. issues highlighted. It was suggested that the benches get re-treated in Spring. The Clerk is to source quotes for the April agenda.

20/02/11

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Items for next agenda:

- Barton Hill Traffic Calming Feasibility Study Update (RH)
- VAS Rota & Data Reporting
- Discuss Parking & Planters on Grass Verges
- The Street Surfacing/skirting update & road sweeping update (RH)
- Lark valley footpaths works update & update on tree works schedule (RH)
- Fornham Road Improvements update (RH)
- Tollgate Junction Improvements Consultation Update
- Eco Initiatives Project – King George Playing Field Update
- May APM/APCM Agenda's

Next Meeting is to be held on Thursday 12th March 2020 at 7.30pm, in the Village Hall.

Meeting closed at 9:09pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 12th March 2020