

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Thursday 13th April 2023 at 7.30pm, in the Village Hall

1 Councillors present: Cllr. J. Borrett - Chair (JBo), Cllr. M Collier - Vice Chair (MC), Cllr. P. Borrett (PBo),
Cllr. S. Eley (SE) & Cllr. P. Forster (PF).

Also present: Vicky Bright, Clerk PC. Cllr. Rebecca Hopfensperger – WSC/SCC.

ITEM	<u>PUBLIC FORUM:</u>
	<p>2 members of the public were in attendance.</p> <p>David Randall was present and raised the subject of moving the planter at Barton Hill, as discussed and agreed at the October 2022 Parish Council meeting, it was agreed that this would be carried out by David Randall and Cllr. Borrett (JBo) after the polyanthus plants are removed and before re-planting. David Randall is to source and purchase the weed killer ready for the next spray.</p> <p>The issue of the proposed footpath at Kytson Road was raised, and the Clerk confirmed that no update had been received on the status of this proposal or public consultation since the last update from Claire Dickson (PROW SCC) in June 2018. Cllr. Hopfensperger is going to follow up on this with PROW.</p>
23/04/1	<p><u>Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: Cllr. Frank Stennett & Cllr. Paul Butler.</p>
23/04/2	<p><u>Declaration of Members’ Interest (for items on the agenda) – LGA 2000 Part III:</u> None.</p>
23/04/3	<p><u>Approval of the Minutes of the Parish Council meetings - LGA 1972, Schedule 12, para 41(2):</u> <u>Meeting held on 9th March 2023 – Resolved 23/04/3.01</u> The minutes of the Parish Council meeting held on 9th March 2023 were adopted as a true statement and signed by the Chairman (JBo).</p>
23/04/4	<p><u>Local Authority Reports:</u> County & District Councillors: Cllr. Hopfensperger gave updates on Highways and Planning – see agenda items 5(v) & 6(i).</p>
23/04/5	<p><u>Planning (For Consideration):</u></p> <p>i) <u>DC/23/0424/HH - a. dropped kerb b. removal of boundary wall and fence c. hard standing to form driveway. Location: Trisco, The Street, Fornham St Martin</u> <u>Resolved 23/04/5.01</u> No objections to application DC/23/0424/HH.</p> <p>ii) <u>DC/23/0290/VAR - variation of condition 2 (approved plans) of DC/22/0483/FUL to enable use of amended plans to include Infill of lower ground floor level link between new and existing bedroom wings. Location: All Saints Hotel, The Street, Fornham St Genevieve</u> <u>Resolved 23/04/5.02</u> No objections to application DC/23/0290/VAR.</p>

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- iii) **DC/23/0494/FUL - one commercial building for storage of equipment. Location: Hollow Road Farm, Steve Lumley Planning Ltd, Hollow Road, Fornham St Martin**
Resolved 23/04/5.03
No objections to application DC/23/0494/FUL.
- iv) **DC/23/0346/HH - a. two storey rear extension to house b. first floor garage extension and link to main house c. four dormer windows and six replacement dormer windows d. bifold doors to replace windows. Location: Tollbridge House, Thetford Road, Fornham St Martin**
Resolved 23/04/5.04
No objections to application DC/23/0346/HH.
- v) **(For Information Only):**
DC/22/1378/FUL - Re-Consultation outdoor gymnasium including open sided exercise shelter, moveable exercise equipment and equipment storage container. Location: All Saints Hotel, The Street, Fornham St Genevieve = DCC 5th April 2023
The application went to DCC and was refused. Cllr. Hopfensperger attended the DCC panel meeting and represented the village and raised concerns over; the application being retrospective and whether proper building regulations had been adhered to, the removal of trees and the ongoing enforcement and lack of action taken by the LPA regarding this and the noise impact upon neighbouring residents. As a result, the DCC panel asked Rachel Almond to explain why no action had been taken regarding the trees removal, they stressed that this was unacceptable practice and put pressure on the enforcement team to rectify and properly address the issue. Cllr. Hopfensperger has approached Planning Enforcement and requested a STOP Notice be issued to ensure the gym is not open or being used during the 6 months appeal period.
- vi) **AP/23/0020/STAND - Planning application - a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 37 bedrooms and three residential dwellings on the second floor (DC/21/1426/FUL). Location: All Saints Hotel, The Street, Fornham St Genevieve – Pending Decision!**
- vii) **DC/23/0051/FUL - construction of two outdoor tennis courts. Location: All Saints Hotel, The Street, Fornham St Genevieve – Pending Decision!**
- viii) **DC/22/1294/FUL- animal feed mill and associated development including ancillary offices, silos, warehouse, improved access route and parking. Location: Land of Compiegne Way, Bury St Edmunds (British Sugar) – Pending Decision, the Officer updated Cllr. Hopfensperger that he is still awaiting the Environmental Impact Assessment and when received the application will be re-consulted on.**
- ix) **DC/22/1887/FUL - create access into All Saints Golf and Country Club. Location: Land off the Street, Fornham All Saints – Pending Decision!**
- x) **DC/20/0496/FUL - 68 lodges with parking, landscaping, waste and recycling areas and construction compound/maintenance area. Location: St Genevieve Lakes, Road from Bury Road to B1106, Timworth – Pending Decision!**

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- xii) **AP/22/0048/STAND – DC/21/2166/VAR Variation of condition nine of DC/16/2792/FUL to enable the site covering phase two to be occupied for holiday accommodation without a restriction on the length of stay for the change of use of park land to land for siting of 26 additional holiday lodges with access from B1106 - extension to previously approved application SE/05/02293; construction of access road, parking spaces and hard-standing bases and associated landscape planting and infrastructure. Location: The Dream Lodge Group, Fornham Park, Fornham St Genevieve – Refused 13th March 2023.**
- xiii) **AP/22/0049/STAND – DC/21/2164/VAR- variation of condition five of DC/15/0662/VAR to enable the site covering phase one to be occupied for holiday accommodation without a restriction on the length of stay for a. change of use of land to nine hole pay and play golf course with changing room facilities and associated landscaping b. 26 timber lodges, manager's lodge and associated landscaping. Location: The Dream Lodge Group, Fornham Park, Fornham St Genevieve – Refused 13th March 2023.**
- xiii) **Update Enforcement EN/21/0057 St Johns Plantation Trees**
See item 5(v).
- 23/04/6
i) **Highways/Footpaths & Trees:**
Update on Highways Engineer Walk-a-Bout
Cllr. Hopfensperger advised that;
- Russell Baron Road – An order has been made for Flowline to come out and cut the roots, awaiting date.
 - Old Thetford Road PROW – This is scheduled to be cut this winter, awaiting date.
 - The Cul-de-Sac sign at Russell Baron Road has now been replaced and the two street name signs are due to be replaced within the next two weeks.
 - The Give Way signs at the roundabout have been cleaned.
- The Clerk reported that the damaged bench at the lay-by opposite Parklands Green has now been repaired. The bench at Barton Hill that needs maintenance is scheduled to be carried out by WSC soon.
- Cllr. Hopfensperger advised she is due to meet with the Cabinet Member for Highways and the SCC leader to discuss inadequate temporary repairs to potholes. She confirmed that Culford Road to West Stow is scheduled to be resurfaced 18-23 April 2023 and the West Stow Road is also scheduled for resurfacing. She chased up the resurfacing of Manners Road, but the date for works is still pending.
- ii) **Update on Street Furniture Licence Application and Highways Gates**
The Clerk confirmed the licence has now been approved. The Clerk is to look at quotes for installation and will submit an application to Cllr. Hopfensperger's Locality Fund, following the 9th May and Purdah.
Resolved 23/04/6.01
It was agreed to accept the quote from JACS UK Ltd, for the 1.5m gate in white Oxford style with the 2 gothic finials, including 2 reflective signs for FSM Drive Carefully and FSG Drive Carefully at a cost of £1,487.11.
- The Clerk is to instruct JACS UK Ltd to proceed.

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- iii) **VAS/SID - Update on Police Enforcement The Street & Barton Hill & Application for an extra post on Barton Hill**
The Clerk advised she will follow up with the Police regarding enforcement by the Camera Safety Team at the bottom of Barton Hill, going up the hill and also on the High Street by the Church.
- The Speed & Safety Team at SCC Highways have proposed a location for an extra post on Barton Hill to monitor traffic going up the hill, opposite No. 15 on the current 30mph repeater sign, they have suggested installing a taller post and siting the VAS there.
Resolved 23/04/6.02
The new VAS post location was agreed and the cost to install the post at £275 was agreed.
- iv) **Damaged/Missing Signage (Footpath at Sheepwash Bridge & Footpaths 8 & 9)**
The Clerk is to liaise with Cllr. Eley to draft a letter to PROW to cover all the missing/damaged signage on footpaths and also to raise the issue of the footpath that crosses over the bypass; status of footpath or replacement path/route and lack of signage.
- 23/04/7
- i) **Parish Matters.**
Weekly & Monthly H&S Play Area/Trim Trail Inspection Reports / Agree Rota
No new issues highlighted on reports. Cllr. Borrett (JBo) is to carry on doing the weekly inspections until the next meeting.
- It was agreed to wait for the annual RoSPA inspection and then to take it up with the new Inspector, to determine which timbers need replacing on the Trim Trail.
- ii) **Playing Field Barrier Installation Update**
The barrier has now been installed. The LPA Planning Enforcement Team have confirmed that no breach of planning law/control had been made, as the installation falls under Permitted Development Schedule 2 Part 12 (Development by Local Authorities) of the Town and Country Planning GPDO.
- It was discussed and agreed that the church could continue to use the field for overflow car parking, but if the field is left unmanned then the barrier must not be raised and must be kept locked.
- iii) **Benches Quotes (Playing Field)**
Item deferred to the June meeting agenda.
- iv) **Quotes for replacement glass pane for Bus Shelter at Barton Hill**
The pane of glass has been repaired, but a second pane has been broken.
Resolved 23/04/7.01
A quote to replace the second broken pane of glass on the bus shelter was agreed at a cost of £344.64 Inc. VAT. from Moreton Hall Glass.
- 23/04/8 **Correspondence:**
None.
- 23/04/9 **Finance & Policies:**

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i) **Parish Council Bank Reconciliation from list of payments/receipts**
Resolved 23/04/9.01

The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 1st March 2023 is £20,387.42.

ii) **Cheques for signing and approval and to authorise payment of outstanding invoices**
Resolved 23/04/9.02

It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.

Mrs V Bright	Mileage, expenses & overtime	002348	£101.93
SALC	Membership 23/24	002349	£463.16
Meral Ahmed	Bugle Compiler Invoice 002	002350	£227.59
First Impressions	Bugle printing	002351	£434.71
Mrs D Pott	Litter Picker Invoice 0003/23	002352	£132.12
M&TJ's	Hege cutting	002353	£225.00
Mr D Randall	Village planting	002354	£53.95
Moreton Hall Glass Ltd	Bus shelter glass	002355	£301.20
M F Everitt Engineering Ltd	Playing Field barrier	002356	£2,342.66
SCC	Highways Licensing Street Furniture	002357	£150.00
Mr P Forster	Bugle distribution expenses	002358	£20.70

iii) **Discuss the APM Agenda Items**

It was agreed for 7pm on 11th May 2023, all agenda items to remain the same. The Clerk is to approach the Police about a Service Report.

23/04/10

Councillors Reports and Items for Future Agenda's

The Clerk reported on behalf of Cllr. Butler an incidence of anti-social behaviour at the Village Hall involving the Thursday group and somebody parking there, who should not have parked there. There was shouting and abusive language and they stormed into the hall, and they then spat on the group members car who was blocking them.

The Clerk advised Cllr. Butler and the hall committee that the PC have not authority or powers regarding this incident and advised them to report it to the police under anti-social behaviour.

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**Date of Next Meeting: Annual Parish Council Meeting on Thursday 11th May 2023,
following the Annual Parish Meeting at 7pm, in the Fornham St Martin Village Hall.**

Meeting closed at 9:23pm

Signed: *John Borrett*
Chair, FSMSGPC

Date: 11th May 2023