

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 14th March 2019 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC), Cllr. Gary Hubbard (GH), Cllr. Jayne Hubbard (JH), Cllr. Penny Borrett (PBo), Cllr. Paul Butler (PBu) & Cllr. Lizzi Flaherty (LF).

Present: Vicky Bright - Parish Clerk, Rebecca Hopfensperger – SEBC/SCC and 4 members of the public were present.

Item		Action
	<p>The Chairman welcomed everyone present.</p> <p><u>Public Forum – LGA 1972, Section 100(1):</u> Four members of the Public were present.</p> <p>It was mentioned that the Gulley's on the Bypass had been cleared and it was a job well done. It was agreed the Clerk should write a Thank You email to Highways.</p>	
19/03/1	<p><u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u></p> <p><u>Absent:</u> Cllr. P. Forster.</p>	
19/03/2	<p><u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> None.</p>	
19/03/3	<p><u>Minutes of the Parish Council meeting 27th February 2019– LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 19/03/3.01</u> The Minutes of the Parish Council meeting of 27th February 2019 were adopted as a true statement and signed by the Chair (MC).</p>	
19/03/4	<p><u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr Rebecca Hopfensperger reported;</p> <p>The last Full Council meeting for SEBC will be held on Tuesday 19th March, as of 1st April 2019 it will become West Suffolk District Council.</p> <p>Dream Lodges have gone into Administration, the site has been bought out by another company, who unfortunately have a reputation for not always following regulations and rules of Planning. They have been advertising the lodges as residential, this needs application for different permission from that already granted, therefore the Enforcement Team will be investigating and taking any appropriate action needed.</p> <p>Tut Hill changes to new road layout and additional signage are now in place. The Police held a meeting on site regarding Enforcement and have advised extra signage and changes to the 'hatchings'. Police are to carry out regular speed checks in the area in future. There will be monitoring of traffic flow and compliance of the next 2-3 months, this will help to inform choices and proposals of what to do with Tut Hill in the future. Fornham All Saints Parish Council will be holding a public consultation on the proposals at that time.</p>	Clerk

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Extra Funding from Government 'Winter Precious' money has enabled works to Compiegne Way to alleviate the flooding issues.

There have been concerns over speeding on the B1106. After elections, Cllr Hopfensperger will fund Speed & Safety checks in that area.

Cllr. Hopfensperger is to chase where the repairing of potholes in The Street is on the works schedule.

Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters

19/03/5

Clerks Report:

The Clerk advised that CAS Membership is free for this year, she is to re-subscribe the PC for another year.

The Clerk advised that changes to the Bank Account means there will now be 0% interest accrued on the account. It was agreed to look at changing Banks in the new financial year.

The Clerk confirmed she has renewed the Waste Transfer Contract with SEBC for the playing field bin, for the forthcoming year.

19/03/6

i)

Planning and Environment for Consideration:

DC/19/0271/HH - Single storey rear extension - Location 10 Manners Road, Fornham St Martin

Resolved 19/03/6.01

No objections to application DC/19/0271/HH.

ii)

DC/19/0275/FUL - (i) Two storey extension to the South and (ii) 10.no additional car parking spaces - Location Cedar Lodge, Hengrave Road, Culford

Resolved 19/03/6.02

No objections to application DC/19/0275/FUL>

iii)

DC/18/1372/FUL – Re-Consultation - New bedroom wing to existing hotel to create 42 no. additional rooms – Location All Saints Hotel, The Street, Fornham St Genevieve, IP28 6JQ

It was clarified that concerns over Urban Design, Flooding, Tree Root lines and diversion of Public Right of Way had all been addressed and resolved.

Resolved 19/03/6.03

No objections to application DC/18/1372/FUL, although comments to be submitted on conditions to be set regarding noise and hours of construction.

iv)

For Information Only:

DC/18/2541/FUL – Meadow View Application Update

The application has been deferred to Delegation Panel, Cllr Hopfensperger is to attend and represent our comments.

v)

DC/18/1724/HH - 'Burwell House,' The Street (Summer House & verges) Update

RH

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vi)	The Enforcement Team are yet to update on the 'Summer House' investigation. Highways have requested the applicant to reinstate the verges.	
vii)	DC/18/2540/FUL – Glasshouse, Place Farm, Ingham (DC/18/1039/FUL & DC/18/2512/FUL) Update Trench works application approved 22/01/2019. WSOH Update & Discuss Village Projects eligible for Assistance by Morgan Sindall Works are on schedule to be completed October 2019. Roadworks are to commence on Fornham Road (between A134 roundabout & Bury Drift), from 11 th March for 12 weeks. The road is to be reduced to one lane, with total road closure for 3 days at the end of the 12 weeks.	
viii)	Morgan Sindall have offered assistance with village projects, it was suggested to ask them if they can assist with; <ul style="list-style-type: none">• Playing Field Jubilee Gates refurbishment,• Village Hall repairs and maintenance i.e. ceiling, lighting, separate hall refurbishment & entrance• Unofficial lay-by's at Barton Hill i.e. planting and make good. Discuss SEBC Planning Procedures Item deferred.	MC
19/03/7	<u>Parish Matters:</u>	
i)	Play Area Inspections Report & Agree Inspection Rota No issues were raised in the monthly H&S inspection reports. Cllr. Collier & Cllr. Forster are to look at the drop bolt hole on the gate that needs clearing. Cllr. P. Borrett agreed to carry out the weekly inspections until the April meeting.	MC/PF PBo
ii)	Bench Maintenance Update No update.	PF
19/03/8	<u>Highways & Footpaths:</u>	
i)	VAS Update The new SID post location near the Hotel has been approved, and works should commence in 4-6 weeks to install the post.	
ii)	'Old Thetford Road' Footpath Update Claire Dickson confirmed the clearance works have been completed and the team will return with the Tractor to mulch the cuttings and clear the debris. The key has been found for the gate. The Clerk now has information from PROW on the Oak trees TPO's and will be submitting an application to Planning to have the trees pollarded and crown lifted.	Clerk
iii)	Kytson Way footpath proposal The Clerk confirmed there is no update and PROW are no nearer a consultation, so the proposal is still not firm.	
iv)	Lark Valley Trees / Carnoustie Drive Trees Updates The Head of Drainage at Highways has explained it is a convoluted process, now DNA has been confirmed, the next step is for residents of lark Valley affected to	

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claim compensation, Cllr. Hopfensperger is to send residents the online link to do this. The Community Warden is to look at the footpath again, due to further deterioration reported. The maintenance of the trees falls outside of Operational Plan Safety Management so it has been referred to the Cyclic Team to look into the issues and damage caused to the trees not being maintained regularly, and to set a schedule for regular maintenance.

RH

v) **Cycle Ways Feasibility Study / Application Update**

The proposed cycleway/footway distance would be 1.3km from B1106 Fornham St Genevieve roundabout to the fork in the road to West Stow/Culford. The estimated costs (to be confirmed by SCC Highways after a formal feasibility study) are in the region of £450,000 - £700,000. The costs of a feasibility study (drawings and cost estimates) would cost £5,000 - £10,000. It was agreed to approach West Stow and Culford Parish Councils to glean support from them to commission a feasibility study.

The Clerk is also to put consultation in the Bugle regarding the need for the cycleway and its possible usage, should it proceed.

Clerk

19/03/9

Correspondence:

i) Rural Services Network 'Rural Strategy' – West Suffolk Council have given their support to the RSN, who are calling on the Government to rural strategy that raises rural opportunities and challenges. The RSN are recommending that Government should address the following issues in a rural strategy: Thriving rural economy, Broadband and mobile connectivity, Transport, Housing, Health and welfare, Access to jobs, skills and training, Education & Public sector funding cuts. Public are welcome to add their support and comments; <https://www.rsnonline.org.uk/time-for-a-rural-strategy>

19/03/10

Finance & Policies:

i) **Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment**

Resolved 19/03/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 1st March 2019 is £7,690.52.

ii) **Cheques for Signing and Approval**

Resolved 19/03/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. M. Collier and Cllr. G. Hubbard.

SALC	Payroll	2051	£54.00
Mr. & Mrs. Pott	Litter picking	2052	£108.33
Mrs. V Bright	Mileage & expenses	2053	£12.58

iii) **Approve Clerks Annual Pay Rise in line with NJC Pay Scales 2019-20 Increase**

Resolved 19/03/10.03

It was agreed to increase the Clerks salary to £12.39 per hour (SCP 25), with effect from 1st April 2019, in line with the NALC 2019-20 Pay Scales increase. Clerks pay rise approved.

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iv)

Elections May 2019 – Info and Guidance on Nomination Packs

The Clerk confirmed the following dates;

Publish Notice of Election Friday 22 March 2019

Nomination period starts Monday 25 March 2019

Nomination period ends 4pm on Wednesday 3 April 2019

Withdrawal of Candidate 4pm on Wednesday 3 April 2019

Appointment of Election Agents 4pm on Wednesday 3 April 2019

Publish Statement of Persons Nominated and Notice of Election Agents 4pm on Thursday 4 April 2019

Publish Notice of Poll Wednesday 24 April 2019

Deadline for notification of appointment of polling and counting agents Thursday 25 April 2019

Day of Poll 7.00am to 10.00pm Thursday 2 May 2019

The Clerk provided Councillors with Nomination Packs and Hints & Tips on how to complete, along with Example completed forms for reference. The Clerk holds a copy of the Electoral Roll, to check that proposers and seconders of candidates are registered on the Electoral Register.

If any residents are interested in standing for candidacy, then application packs are available from the Clerk.

19/03/11

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Items for next agenda:

- 'Old Thetford Road' Oak Trees Works Application Update
- VAS Post (Hotel) Installation Update
- Lark Valley Trees Update
- Cycleways Feasibility Study & Consultation Update
- Dream Lodges Update
- Update on 'Burwell House' The Street (Summer House) Complaint
- WSOH Village Projects Update
- To Discuss Content of May Annual Meetings Agenda's

Next Meeting is to be held on Thursday 11th April 2019 at 7:30pm, in the Village Hall.

Meeting closed at 9:21pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 11th April 2019