

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 14th November 2019 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC) Chair, Cllr. Gary Hubbard (GH), Cllr. Paul Butler (PB), Cllr. Penny Borrett (PBo), Cllr. Peter Forster (PF), Cllr. Frank Stennett (FS) & Cllr. John Borrett (JB).

Present: 2 members of the public were present.

Item	<p>The Chairman welcomed everyone present.</p> <p><u>Public Forum – LGA 1972, Section 100(1):</u> The Clerk was asked to report the flooding on Barton Hill (BMW Garage) again, the Clerk advised she will cc. Cllr Hopfensperger.</p> <p>Enid Gathercole from the RLCP gave a statement advising that the RLCP have cleared the land at the river, over the bridge to the other side of the river and it is now a nice walk. The suggestion of adopting land from Anglian water (left at the roundabout and just before the bridge), and maintaining and improving it with a picnic area, a family walk with information boards and an environmental area. RLCP is to approach Anglian Water and look into the legal & costs and will then report back to the PC for the January agenda.</p>
19/11/1	<p><u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> None. <u>Absent:</u> None.</p>
19/11/2	<p><u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> Cllr. Frank Stennett declared a personal interest in Item 6 (v).</p>
19/11/3	<p><u>Minutes of the Parish Council Meeting 10th October 2019– LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 19/11/3.01</u> The Minutes of the Parish Council meeting of 10th October 2019 were adopted as a true statement and signed by the Chair (MC).</p>
19/11/4	<p><u>Local Authority Reports:</u> <u>County & Borough Councillor</u> Cllr Rebecca Hopfensperger sent apologies. Cllr. Sarah Broughton sent apologies.</p> <p>Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters</p>
19/11/5	<p><u>Clerks Report:</u> No ne.</p>
19/11/6	<p><u>Planning and Environment for Consideration:</u> <u>DC/19/2144/FUL - Single storey reception hall extension to front of hotel – Location: All Saints Hotel, The Street, Fornham St Genevieve</u> <u>Resolved 19/11/6.01</u> No objections to application DC/19/2144/FUL.</p>

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- ii. **DC/19/2201/FUL - single storey rear extension – Location: All Saints Hotel, The Street, Fornham St Genevieve**
Resolved 19/11/6.02
No objections to application DC/19/2201/FUL.
- iii. **DC/19/2086/TPO - TPO175A (1993) - Tree Preservation Order - 4no. Oak (G20 and T13 on plan and on order) - reduce overhanging branches by up to 4.5 metres to fence boundary – Location: Fornham Grange, School Lane, Fornham St Martin,**
Resolved 19/11/6.03
No objections to application DC/19/2086/TPO.
- iv. **DC/19/2087/TPO - TPO 175a (1993) Tree Preservation Order - 1no. Oak (T1 on plan, G9 on order) - trim branches overhanging Ty Coch by 3.5 metres Location: The Lilacs, Old Hall Lane, Fornham St Martin**
Resolved 19/11/6.04
No objections to application DC/19/2087/TPO.

For Information Only:

- v. **DC/19/1700/FUL - (i) Change of use of part of golf course to 37no. caravan lodge holiday homes - Fornham All Saints Hotel, Fornham All Saints**
The decision on this is still pending, it will go to Committee in early December 2019.
- vi) **WSOH Update & Update on Village Projects Assisted by Morgan Sindall.**
Cllr. Collier confirmed that Morgan Sindall had now repaired and repainted the ceiling in the hall, and had also put in 2 air bricks in the second meeting room. They are also adjusting the gates to the King George playing field. It was stated that good communication had been a positive and that they have taken an interest in the village, thanks were extended to Morgan Sindall from the PC.

19/11/7 Highways/Footpaths & Trees

- i. **Update on TPO application for Oak trees on 'Old Thetford Road' footpath**
The Clerk confirmed that the application has been submitted to Planning at WSC.
- ii. **Lark valley Trees / Footpath Update**
An update is anticipated for the next meeting from Cllr. Hopfensperger.
- iii. **Bleak House Access / Egress**
The Clerk is to report online the need for maintenance to the vegetation and hedges on the verge, which is obstructing visibility to 'Bleak House' entrance, as well as the Playing Field entrance, and obscuring of the signage.
- iv. **Discuss Traffic Calming & Signage Feasibility Study on Barton Hill**
The Clerk is awaiting a date from Highways and Cllr. Hopfensperger to do a site visit and to discuss the issues.
- v. **Update on Wildlife Signage**
The Clerk is awaiting information from Cllr. Hopfensperger.

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Parish Matters:

i) Play Area Inspections Report & Agree Inspection Rota.

The Clerk is to look at replacing the dog bin signage. We will continue to monitor the chaffer bugs and also the bark levels on the Trim Trail. No other issues were raised in the monthly H&S inspection reports.

Cllr. Stennett agreed to carry out weekly inspections until the next meeting.

ii) Eco Initiatives for the King George Playing Field Update

The Clerk, presented preliminary designs and plans from Greener Growth, the plans are to be put in the Bugle for consultation. Plans are also available to view by contacting the Clerk. The Clerk will work with Greener Growth to get final draft 3D plans for the next meeting, it is then hoped to have them on display at the February Parish Council meeting.

iii. Defibrillator Update

The Clerk advised that she had sent information to the Insurance Company following a request for further information from them. In the interim the loan unit is in action and the site is active with the Ambulance Service.

iv. Bugle Format.

Resolved 19/11/8.01

It was agreed to increase the fee to place an advert in the Bugle by 10%; £66 for a ½ page and £132 for a full page, from the December 2019/January 2020 edition.

Resolved 19/11/8.02

It was also agreed to increase the Editorial fees by 1%, rising from £184 to £185.83 per edition.

The Clerk is to ask the printers to increase the issues by 5 copies. It was agreed to look at the layout and format at the February meeting.

19/11/9

Correspondence:

None.

19/11/10

Finance & Policies:

i) Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment

Resolved 19/11/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 1st November 2019 is £16,939.92.

ii) Cheques for Signing and Approval between Meetings

Resolved 19/11/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. G. Hubbard and Cllr. M. Collier.

WSC	Elections	002104	£1210.97
WSC	Grass cutting	002105	£221.14

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WSC	Grass cutting playing field	002106	£773.98
CAS	Website fee	002107	£60.00
M&TJ'S	Grass cutting Oct '19	002108	£480.00
Mrs. V Bright	Mileage & expenses	002109	£13.92
Mr. & Mrs. Pott	Litter picking	002110	£108.33
Mr. P Forster	Bugle distribution	002111	£35.12
Mr. M Collier	Wreath	002112	£20.00

iii) **Discuss Changing Bank Accounts to Lloyds & Mandate to Add/Remove Signatories**

Resolved 19/11/10.03

It was agreed to move accounts from Bank of Ireland to Lloyds. It was agreed to add all new Councillor's as signatories to the account.

19/11/11

Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Items for next agenda:

- 'Old Thetford Road' Oak Trees Works Application Update
- Lark Valley Trees/Footpath Update
- 3D Plans for Eco Initiatives Project for King George V Playing Field
- Barton Hill Traffic Calming/Signage Feasibility Study Update
- Bleak House access/egress Highways Update & Update on Bleak House Gate Ownership
- VAS Rota & Data Reporting
- Wild Life signage – Barton Hill
- Discuss Procedure/Access/Fees for Parking on King George Playing Field
- Defibrillator Insurance Claim Update
- Lloyds Account Update & Adoption of Mandate to Add Signatories
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Next Meeting is to be held on Thursday 9th January 2020 at 7.30pm, in the Village Hall.

Meeting closed at 9:24pm

Signed: *Mike Collier*
Chairman, FSMSGPC

Date: 9th January 2020