

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Tuesday 14th April 2022 at 7.30pm, in the Village Hall

Councillors present: Cllr. J. Borrett, Chair (JBo), Cllr. M Collier, Vice Chair (MC), Cllr. P. Borrett (PBo), Cllr. P. Butler (PBU) & Cllr. P. Forster (PF).

Also present: Vicky Bright, Clerk, and one member of the public.

ITEM	<u>PUBLIC FORUM:</u>
	No items raised.
22/04/1	<u>Chairman's Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):</u> Apologies: Cllr Frank Stennett & Cllr. Gary Hubbard.
22/04/2	<u>Declaration of Members' Interest (for items on the agenda) – LGA 2000 Part III:</u> None.
22/04/3	<u>Approval of the Minutes of the Parish Council meetings:</u> <u>Meeting held on 15th March 2022 - LGA 1972, Schedule 12, para 41(2):</u> <u>Resolved 22/04/3.01</u> The minutes of the meeting held on 15 th March 2022 were adopted as a true statement and signed by the Chairman (JBo).
22/04/4	<u>Local Authority Reports:</u> County & District Councillors: Cllr. Hopfensperger and Cllr. Broughton were not present.
22/04/5 i	<u>Planning (For Consideration):</u> DC/21/1940/FUL – Re-Consultation - One detached two bay cart lodge as amended by plans received 25 January 2022. Location: Land Adjacent to The Old Parsonage, The Street, Fornham St Martin <u>Resolved 22/04/5.01</u> It was agreed to Object to the Amended Application DC/21/1940/FUL, with the following comments; <ul style="list-style-type: none">• The Tree Officer's comments clearly state "This will require a Tree Protection Plan (TPP) and Arboricultural Method Statement (AMS) in order to ensure that undue harm is avoided through the construction process." Therefore, it would seem prudent that this is put in place before any approval is granted, to ensure that our concerns over the trees are being considered and addressed.• The Tree Officer also states "the previous TPP and AMS is being largely ignored, with extensive construction activities within the RPAs of several trees." This reinforces our previous concerns raised to the LPA Enforcement Team about persistent breach of current TPO's and previous planning approval conditions put in place to protect the trees on site. We would raise strong concerns about how this would be monitored and enforced, should the applicant follow in his current disregard for the trees and their protection on site.• The Parish Council cannot see how a concrete pad with brick plinth can be safely installed in the proposed location, right under the trees, without possible damage to the Yew Tree root system, when it would be necessary to dig down under the trees.
	(For Information):

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Tuesday 14th April 2022 at 7.30pm, in the Village Hall

- ii Update on Enforcement Ref: St Johns Plantation/Golf Course Trees & Outdoor Gym Building Ref: EN/21/0057 – **The Clerk is to chase Cllr. Hopfensperger and the Enforcement Team.**
 - iii DC/22/0203/HH - - a. front porch b. first floor dormer to front elevation c. rear first floor dormer window and balcony d. chimney to side elevation e. first floor rear roof extension and window f. first floor side window and alterations to existing windows. Location: Burwell House, The Street, Fornham St Martin – **Pending**
 - iv DC/21/1933/FUL – one dwelling with new access. Location: The Lilacs, Old Hall Lane, Fornham St Martin – **Pending**
 - v DC/21/2422/HH - detached outbuilding to house pool, gym and plant room. Location: 6 Parklands Green, Fornham St Genevieve IP28 6UH – **Refused 05.04.2022**
 - vi DC/22/0047/HH - a. extension to existing loft conversion comprising half gable end to be installed to front elevation and full gable installed to rear elevation b. one dormer window to side elevation. Location: 7 Barton Hill, Fornham St Martin IP31 1SN – **Approved 22.03.2022**
 - vii DC/21/2166/VAR - Variation of condition nine of DC/16/2792/FUL to enable the site covering phase two to be occupied for holiday accommodation without a restriction on the length of stay for the change of use of park land to land for siting of 26 additional holiday lodges with access from B1106 - extension to previously approved application SE/05/02293; construction of access road, parking spaces and hardstanding bases and associated landscape planting and infrastructure – Location: Fornham Park Fornham St Genevieve – **Refused 16.03.2022**
 - viii DC/21/2164/VAR - variation of condition five of DC/15/0662/VAR to enable the site covering phase one to be occupied for holiday accommodation without a restriction on the length of stay for a. change of use of land to nine hole pay and play golf course with changing room facilities and associated landscaping b. 26 timber lodges, manager's lodge and associated landscaping – Location: Fornham Park, Fornham St Genevieve – **Refused 16.03.2022**
 - ix DC/21/2245/FUL - a. one dwelling (following demolition of existing dwelling) b. detached garage/outbuilding c. new vehicular access d. 2.7 metre close boarded acoustic fence - Location Rathkeltair Lodge, Barton Hill, Fornham St Martin – **Still pending**
- 22/04/6**
- i **Highways/Footpaths & Trees:**
Update on Highways Engineer Ward Walk (Date TBC) Ref: Outstanding Highways Issues (RH)
The Clerk is to chase up Cllr. Hopfensperger, to confirm a date for the Walk-about.
 - ii **VAS Data Update & New SID Unit Update**
Matthew Kemsley has agreed to do the data collection and also to change the batteries on the VAS units, Cllr. Collier & Cllr. Forster are going to give him training. The Locality Grant of £3,000 from Cllr. Hopfensperger and Cllr. Broughton has been received, and the new unit and batteries have been ordered, to be delivered to Cllr. Colliers address.
Resolved 22/04/6.01
It was agreed to purchase two further Lithium batteries and chargers for the other two VAS units the Council already owns.

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Tuesday 14th April 2022 at 7.30pm, in the Village Hall

- iii **Footpath-cum-cycleway from Barton Hill (A135 Roundabout) to the WSOH (Hub) Crossing Safety Update**
The Clerk is to follow up with Cllr. Hopfensperger regarding our concerns raised with the Project Manager.

22/04/7

Parish Matters.

- i **Weekly Play Area Inspection Reports & Agree rota.**
No new issues highlighted. Cllr. Borrett (JBo) to carry out the weekly inspections until the May meeting.
- ii **Discuss Bark Top-up Quotes for Trim Trail Area**
The Clerk is to get quotes for bark top-up and to repair the timber edging.
- iii **Discuss quotes & options to reinforce/repair vehicle damage to the playing field entranceway slope**
It was agreed to defer the quotes and works to the Autumn, after the grass-cutting season.
- iv **Update on Anglian Water Pumping Station – Lark Valley**
The Clerk is to chase Cllr. Hopfensperger for an update.
- v **Queens Jubilee**
Resolved 22/04/7.01
It was agreed to purchase a bench, following a grant received from the Locality Budgets of Cllr. Hopfensperger and Cllr. Broughton.

Thanks were given to Cllr. Forster and Cllr. Collier for arranging the order and delivery, installation and the commemorative plaque.

22/04/8

Correspondence:

None.

22/04/9

- i **Finance & Policies:**
Parish Council Bank Reconciliation from list of payments/receipts
Resolved 22/04/9.01
The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 31st March 2022 is £21,947.12.
- ii **Cheques for signing and approval and to authorise payment of outstanding invoices**
Resolved 22/04/9.02
It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.

SALC	Membership 22/23	£543.93	002265
V Bright	Mileage & postage	£7.11	002266

Fornham St Martin cum St Genevieve Parish Council

Minutes of the Meeting of Fornham St Martin cum St Genevieve Parish Council
held on Tuesday 14th April 2022 at 7.30pm, in the Village Hall

Mrs D Pott	Litter Pickers	£108.33	002267
First Impressions	Bugle printing	£310.50	002268
Mrs S Brooklyn	Bugle Editor	£187.65	002269
Mijan Ltd	Audit 20/21	£75.00	002270
Westcotec Ltd	SID	£4,506.00	002271
Mr M Collier	Bench	£399.00	002272
Mr P Forster	Bench installation	£199.00	002273

iii **Agree Clerks Pay Rise in-line with NJC Pay Scales Increase 2021-22**
Resolved 22/04/9.03

It was agreed to increase the Clerks hourly rate in-line with the 21/22 NJC Pay Scales increase.

22/04/10

Councillors Reports & Items for Future Agendas:

The Chairman informed the meeting that Sue Brooklyn is looking to retire and step down as Editor of the Bugle. It was agreed to put a notice in the next edition asking for volunteers to take on the role. Alternatively, the Council will look at the Clerk taking on the role. To be discussed at the next meeting.

Cllr. Butler advised that the Hall Committee should be congratulated on the new windows, which look really nice!

Annual Parish Council Meeting to be held on Thursday 26th May 2022 at 7pm, following the Annual Parish Assembly

Meeting closed at 9:11pm

Signed: *J. Borrett*
Chair, FSMSGPC

Date: 26th May 2022