**Councillors present**: Cllr. J. Borrett - Chair (JBo), Cllr. M Collier - Vice Chair (MC), Cllr. P. Borrett (PBo), Cllr. F. Stennett & Cllr. P. Forster (PF).

**Also present:** Vicky Bright, Clerk PC. David Yates – PCC. Matthew Kemsley – SID Data. Molly Bedford – FAS Hotel Health Hub. PC Luke Williams – Suffolk Constabulary and 13 members of the public.

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| **ITEM**  **22/07/1**  **22/07/2**  **22/07/3**  **22/07/4**  **22/07/5**  **22/07/6**  **i**  **ii**  **iii**  **iv**  **v**  **vi**    **vii**  **viii**  **ix**  **x**    **xi**    **xii**  **22/07/7**  **i**  **ii**    **iii**  **iv**  **22/07/8**  **i**  **ii**  **iii**  **22/07/9**  **22/07/10**  **i**  **ii**    **iii** | **PUBLIC FORUM:**  The Chair advised that he had met with the Travellers, accompanied by the Police and had issued a Trespass Notice, asking them to vacate the playing Field by 12pm Saturday. The Chair/Clerk explained the legal position and procedure, should the Travellers not vacate the site. Many residents raised concerns, including residents of Bleak House. PC Williams stressed the need to report any anti-social behaviour or criminal damage, as the Police cannot get involved in eviction unless it meets the criteria for aggravated trespass (S.61). The Clerk stressed the need to report items to 101, or 999, and offered to report any issues, if residents advised the PC. The Clerk explained that the local District and County Council, and the Suffolk Constabulary is signed up to the Suffolk Protocol, and as such, we have to adhere to the protocol to get assistance from the partner organisations. Local patrols were requested in the village regularly whilst the Travellers are on the site, PC Williams advised he will pass the request to the Inspector.  **Chairman’s Welcome & Acceptance of Apologies for Absence (LGA 1972, Section 85(1) & (2)):**  **Apologies:** Cllr Paul Butler.  **Declaration of Members’ Interest (for items on the agenda) – LGA 2000 Part III:**  None.  **Councillor Vacancy Update:**  The Clerk advised that the period for residents to request an election had passed and no request had been received by WSC Elections Team, so the Council can now advertise the vacancy and co-opt any applicants.  **Approval of the Minutes of the Parish Council meetings:**  **Meeting held on 9th June 2022 - LGA 1972, Schedule 12, para 41(2):**  **Resolved 22/07/4.01**  The minutes of the Parish Council meeting held on 9th June 2022 were adopted as a true statement and signed by the Chairman (JBo).  **Local Authority Reports:**  **County & District Councillors:**  Cllr. Hopfensperger and Cllr. Broughton was not present.  **Planning (For Consideration):**  **DC/22/1096/HH - single storey rear extension (following demolition of existing conservatory). Location: 3 Troon Court, Fornham St Martin Suffolk**  **Resolved 22/07/6.01**  No objections agreed to application DC/22/1096/HH.  **DC/22/1104/FUL - first floor extension to gymnasium. Location: All Saints Hotel, The Street, Fornham St Genevieve**  **Resolved 22/07/6.02**  No Objections agreed to application DC/22/1104/FUL>  **WSC Local Plan Consultation – Consider the PC Response and Submission**  Cllr. Hopfensperger is not in attendance, as she promised to answer questions or advise on the Local Plan and how it affects the villages. David Douch – WSC has advised that he will try to revoke the change of classification for the villages. It was agreed that the PC will reiterate its objections to the change of classification and request that site allocation 5.06a be reduced to a maximum of 5 dwellings, in line with the village’s current classification of ‘infill’. The PC’s submission will be available to view on the PC website.  The Chair advised that the site proposed for ‘Employment use’ on the other side of the Hub and the early proposals for the development of the Hall Farm site is on the PC radar!  **Discuss Concerns over WSC LPA Planning Procedures and Consultation deadlines**  It was agreed that as our District/County Cllr’s are not present this item is to be deferred to the next meeting.  **(For Information):**  **DC/21/1426/FUL – a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 37 bedrooms and three residential dwellings on the second floor –** *Delegated 12th July 2022 \*Recommended for Refusal*  **DC/22/0731/HH - detached double garage (following demolition of existing garage). Location: 1A Russell Baron Road, Fornham St Martin –** *Approved 16th June 2022*  **DC/22/0483/FUL - a. reconfiguration of second floor roof to existing bedroom wing b. four storey linked extension creating 46 bedrooms. Location: All Saints Hotel, The Street, Fornham St Genevieve –** *Approved 17th June 2022*  **DC/21/2245/FUL – AMENDED APPLICATION - a. one dwelling (following demolition of existing dwelling) b. new vehicular access c. 2 metre close boarded acoustic fence. Location: Rathkeltair Lodge, Barton Hill, Fornham St Martin –** *Refused 12th July 2022*  **DC/22/0787/HH - three bay cart lodge with annexe at first floor level. Location: Larks Pool, Mill Road, Fornham St Genevieve –** *Withdrawn 14th July 2022*  **Update on Enforcement Ref: St Johns Plantation/Golf Course Trees & Outdoor Gym Building Ref: EN/21/0057**  No update.  **Update on Enforcement Ref: Petting Zoo/Field at bottom of Barton Hill Ref: EN/22/0105**  No update.  **Update on Enforcement Ref: 21 Barton Hill Market Stall Ref: EN/22/0153**  No update.  **Highways/Footpaths & Trees:**  **Update on Highways Outstanding Issues**  No update on outstanding issues and Village Highways Walk-about works, as Cllr. Hopfensperger is not present at the meeting to give an update and the Clerk has received no updates.  The Clerk advised the PC that there is a Highways Investment Fund available for vegetation clearance and white lining, and it was agreed that Cllr’s would email the Clerk with suggested sites, for the Clerk to submit to Cllr. Hopfensperger by the end of July.  **Footpath-cum-cycleway from Barton Hill (A135 Roundabout) to the WSOH / Crossing**  No updates received and Cllr. Hopfensperger is not present at the meeting to update.  **Vegetation/Grass Cutting on verges/footways/public footpaths throughout village SCC Ref: 00365939, 00365940**  Thetford Road footpath (Barton Hill, past BMW garage to the rear of Tollgate pub), the Clerk reported this online (Ref: 00365939), but Highways have advised it does not meet intervention criteria, so the Clerk has gone back and submitted photos of the problem and objections to the decision, awaiting response from Highways.  Footpath 005, the Clerk has reported online (Ref: 00365940), works are scheduled for mid-August, the Clerk has asked that residents/Cllr’s report to the Clerk is the works are not carried out by the end of August.  **Discuss Ivy/Brambles south boundary of churchyard (facing the Playing Field)**  The Clerk is to establish the landowner and who to write to, and she will then write to ask them to maintain the footpath and cut back the brambles and Ivy.  **Parish Matters.**  **Weekly Play Area Inspection Reports & Agree rota.**  No new issues highlighted. Cllr. Borrett (JBo) to carry out the weekly inspections until the September meeting.  **Discuss Bark Top-up Quotes for Trim Trail Area**  It was agreed to accept the CPA quote for the bark and Forster Building Services quote for the trim trail edging repairs and to ask for volunteers in the Bugle, to help spread the bark on the Trim Trail.  **Resolved 22/07/8.01**  It was agreed to accept the quote for £85 from Forster Building Services.  **Resolved 22/07/8.02**  It was agreed to accept the quote for bark from CPA for £1,482.00.  **Discuss Bugle Editor Vacancy and Interview Panel**  The Clerk is to do the next edition following the passing of the baton by Su, the Clerk has had no training and has none of the software on her laptop, she is also on a short deadline to get it to the printers this weekend, so the next edition may be basic. Cllr. Borrett (JBo) will proof read the edition before it goes to print. The Clerk advised that she had received one application for the vacancy of Editor, and this has been circulated to Cllr’s for their consideration, it was agreed to continue advertising in the Bugle for more applicants.  **Correspondence:**  None.  **Finance & Policies:**  **Parish Council Bank Reconciliation from list of payments/receipts**  **Resolved 22/07/10.01**  The bank balances and reconciliation of payments and receipts were received and adopted and initialled & signed as such by the Chairman. The bank account balance as of the 1st July 2022 is £39,266.54.  **Cheques for signing and approval and to authorise payment of outstanding invoices**  **Resolved 22/07/10.02**  It was agreed to approve payments of outstanding invoices as below and cheques were signed by Cllr. M. Collier & Cllr. P. Forster.     |  |  |  |  | | --- | --- | --- | --- | | Mrs V Bright | Mileage & postage | 002294 | £12.06 | | Mrs D Pott | Litter Picker | 002295 | £108.33 | | Mr P Forster | Bench repairs materials | 002296 | £54.00 | | M&TJ’s | Grass cutting | 002297 | £480.00 | | Wicksteed Leisure Ltd | Play area repairs | 002298 | £989.76 | | Verse Facilities Ltd | Welcome Pack printing | 002299 | £157.80 | | Mrs V Bright | Bugle Editing hours | 002300 | £187.65 |   **Update on S.137 Donations and to consider a donation to the Fornham Ladies Club** |  |
|  | The Clerk advised that only one donation request had been received.  **Resolved 22/07/10.03**  It was agreed to give a donation of £200 to the Fornham Ladies Club.  **The next Parish Council Meeting is to be held on Thursday 8th September 2022 at 7:30pm, in the Village Hall.**  Meeting closed at 9:51pm  **Signed: Date:**  **Chair, FSMSGPC** |  |