

Fornham St Martin cum St Genevieve Parish Council

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Wednesday 27th February 2019 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC), Cllr. Peter Forster (PF), Cllr. Penny Borrett (PBo), Cllr. Paul Butler (PBU) & Cllr. Lizzi Flaherty (LF).

Present: Vicky Bright - Parish Clerk and 8 members of the public were present.

Item	Action
	Clerk
19/02/1	
19/02/2	
19/02/3	
19/02/4	
19/02/5	
19/02/6 i)	

The Chairman welcomed everyone present.

Public Forum – LGA 1972, Section 100(1):

Eight members of the Public were present.

The Clerk was asked to chase Claire Dickson (PROW) regarding the proposed footpath at Kytson way and its progress/update.

Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):

Absent:

Cllr. G. Hubbard & Cllr. J. Hubbard.

Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:

None.

Minutes of the Parish Council meeting 10th January 2019– LGA 1972, Schedule 12, para41(2):

Resolved 19/02/3.01

The Minutes of the Parish Council meeting of 10th January 2019 were adopted as a true statement and signed by the Chair (MC).

Local Authority Reports:

County & Borough Councillor

Cllr Rebecca Hopfensperger sent apologies.

Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters

Clerks Report:

None.

Planning and Environment for Consideration: None.

DC/18/2541/FUL – Re-Consultation Amended Plans (i) two storey front extension (ii) two storey rear extension (iii) single storey side and rear extension (following demolition of existing store/utility) and (iv) detached double garage (following demolition of single garage) - Location Meadow View, The Street, Fornham St Martin

Resolved 19/02/6.01

It was agreed to submit No Objections in Principal, with comments to be submitted;

- Access
- Parking
- Visibility at junction
- Visual amenity for neighbouring property
- Garage too close to boundary of neighbouring property
- Design not in keeping with street appearance

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- Soakaway/drainage needed on driveway entrance

ii) **DC/19/0041/HH - Conversion and extension of existing garage to create single storey accessible annexe accommodation with garage (following demolition of garden house and mower shed) - Annexe 2 Flint Cottages, Culford Road, Fornham St Martin Resolved 19/03/6.02**

No Objections to application DC/19/0041/HH.

For Information Only:

iii) **DC/18/1677/HH – (Chimney) – 10 Wentworth Close, Fornham St Martin – Update**
Building Control inspected the works. Unfortunately, the building is exempt from building regulations which means they do not have any powers of control over it or the chimney height/design etc. They advised that the chimney which serves a barbecue does not represent a dangerous structure and therefore they will not be able to take any action under dangerous structures legislation.

iv) **DC/18/1724/HH - 'Burwell House,' The Street (Summer House & verges) Update**
The issue of the Summer House has been forwarded to Enforcement who will investigate. The verges have been reported to Highways for investigation.

v) **Update on Hotel application (DC/18/1372/FUL) - Pending Decision**
Still pending decision.

vi) **Update on 'Rathkeltair Lodge' (DC/18/0557/VAR) - Approved May 2018 application**
Application approved May 2018.

vii) **Cycle Ways – Dream Lodge, Fornham Park**
The applicant provided a registered title plan which shows the planning application red line remains inside the Property Recycling Group (PRG) ownership boundary and that PRG also owns the track. PRG certainly owns the concrete South Lodge Drive down to the roundabout. Any further dispute will need to be a civil matter for residents.

viii) **WSOH Update**
So far on budget (£32, million), progress is going well and it is expected to be up and running in October 2019. Next Coffee Morning 28th February 2019. The Council is to look at possible Village projects that they can put forward to Morgan Sindall for assistance and help.

19/02/7
i) **Finance & Policies:**
Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment
Resolved 19/02/7.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 1st February 2019 is £8,067.79.

ii) **Cheques for Signing and Approval**
Resolved 19/02/7.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. M. Collier and Cllr. P. Forster.

Mrs. V Bright	Mileage & expenses	2045	£32.24
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Mr. & Mrs. Pott	Litter picking	2046	£108.33
M&TJ's	Play area repairs	2047	£1922.40
SALC	Elections briefing	2048	£7.50
Mrs. P Brooklyn	Bugle editor	2049	£182.50
First Impressions	Bugle printing	2050	£342.00

iii) King Georges Field Grass Cutting Quote 2019

Resolved 19/02/7.03

It was agreed to accept the grass cutting quote for the King Georges Field from SEBC at £92.14 per cut.

iv) Elections – May 2019 Information

The Clerk gave a report on the procedure for the upcoming Parish Council elections on 2nd May 2019. The Clerk gave Councillors nomination packs, which have to be submitted no later than 4pm on 3rd April 2019. The Clerk will put information on the website and notice boards regarding elections and if any resident's want a nomination pack, they can contact the Clerk.

Clerk

19/02/8 **Parish Matters:**

i) Play Area Inspections Report & Agree Inspection Rota

No issues were raised in the monthly H&S inspection reports.

Cllr. P. Butler agreed to carry out the weekly inspections until the March meeting.

PBu

ii) Play Area Repairs Update

The Clerk advised that M&TJ's had completed the repairs to the Trim Trail and bark top up.

iii) Bench Maintenance Quotes

The Clerk presented 3 quotes from Forster Building Services, M&TJ's and MEB Maintenance for the bench maintenance.

Resolved 19/02/8.01

It was agreed to accept the quote from Forster Building Services at a cost of £386.99 for the 5 benches.

19/02/9 **Highways & Footpaths:**

i) VAS Update

The new SID post location near the Hotel has been approved, and the Clerk is awaiting details of the post installation.

Cllr. Flaherty has been downloading and compiling the data from the VAS machines, the average speed has been recorded as 41mph, between 1am-2am.

LF

i) 'Old Thetford Road' Footpath Update

Cllr. Butler met with Claire Dickson (PROW), she has confirmed that the public footpath comes under PROW jurisdiction. The section along the bypass is part of the highway. However, this wouldn't have been deemed as a high priority for their team. She has however arranged for the side growth to be cut back along Public Footpath No. 8 and the route that runs along the edge of the bypass. This should be completed in the next few weeks. She will then look at seeing if the borough can sweep the old highway to clear some of the existing debris.

The Clerk is to work with PROW and Planning regarding the Oak Trees TPO's and application to lift canopy and crown lift.

Clerk/
PROW

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- iii) **Lark Valley Trees / Carnoustie Drive Trees Updates**
Cllr. Hopfensperger has asked for the issue of the Lark Valley trees to be escalated to Cabinet Member, the Clerk is to chase for an update.
- The Clerk was asked to advise Cllr. Hopfensperger that DNA testing has confirmed the roots affecting the residents drives and properties are the same species as the Ash trees on the verges that have been a concern. The Clerk is also to advise that No. 7 & No.17 have reported online that the trees adjacent to their properties need pollarding. The roots are now lifting the footpath outside No.8.

RH

Clerk

- iv) **Cycle Ways Feasibility Study / Application Update**
Cllr. Collier, Cllr. Butler and the Clerk met with Paul Horne, Cycleways Community Officer at SCC to look at feasibility studies and costs and options for the village and Fornham Park for cycle ways.

Paul Horne is to forward to Highways a report on the proposal of a cycle/pedestrian track on the B1106 adjacent to Fornham Park, on the West verge. The proposed distance would be 1.3km from B1106 Fornham St Genevieve roundabout to the fork in the road to West Stow/Culford. The estimated costs (to be confirmed by SCC Highways after a formal feasibility study) are in the region of £450,000 - £700,000. The costs of a feasibility study (drawings and cost estimates) would cost £5,000 - £10,000.

It was agreed to discuss funding options, and consultation with residents and neighbouring Parish Councils of West Stow and Culford at the next meeting.

- 19/02/10 **Correspondence:**
None.

- 19/02/11 **Councillor's Reports and Meetings Attended & Items for the Next Agenda:**

Items for next agenda:

- 'Old Thetford Road' Footpath Update / Oak Trees Update
- Lark Valley trees update
- Kytson Way Proposed Footpath Update
- VAS new Post / SID Data Update
- Cycleways feasibility study application Update & funding/consultation options
- Elections – May 2019 Information
- Update on DC/18/1677/HH 'Chimney' 10 Wentworth Close & 'Burwell House' The Street (Summer House & verges) Complaint
- Update on application decision for Glass House and associated trench works, Ingham.
- Clerks Annual Pay rise in line with NHC Pay Scales Increase 2019-20
- WSOH Village Projects

Next Meeting is to be held on Thursday 14th March 2019 at 7:30pm, in the Village Hall.

Meeting closed at 9:35pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 14th March 2019

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