

Minutes of the meeting of Fornham St Martin cum St Genevieve Parish Council
Held at the Village Hall on Thursday 12th March 2020 at 7.30pm

Councillor's Present: Cllr. Mike Collier (MC) Chair, Cllr. Gary Hubbard (GH), Cllr. Paul Butler (PB), Cllr. Penny Borrett (PBo), Cllr. Peter Forster (PF), Cllr. John Borrett (JB) & Cllr. Frank Stennett (FS).

Present: Vicky Bright, Clerk. Cllr. Rebecca Hopfensperger WSC/SCC & 5 members of the public were present.

Item	<p>The Chairman welcomed everyone present.</p> <p>Public Forum:</p> <ul style="list-style-type: none"> • Cllr. Hopfensperger gave an update on the B1106 Culford Junction & bend; Highways are to renew the white lining & SLOW signs, and will be redoing the Chevrons to make them larger, spread out over the bend, to make them more visible, the warning bend signs will be improved, there is to be an Advisory 30mph speed on both directions, they are to approach landowners to address overgrown vegetation and will be contacting local businesses to remove unnecessary signage. There is no timeframe for these works yet, but Cllr. Hopfensperger is going to ask them to look at road surface at the same time. <p>Cllr. Hopfensperger is also to find out if there are other options/materials for the white lining to be used at busy junctions, such as Tollgate to stop them wearing off too quickly.</p> <p>It was also suggested that the new owners of Fornham Park be approached regarding better signage & lighting for the main entrance on the road.</p>
20/03/1	<p><u>Accepted Apologies for absence – LGA 1972, Section 85(1) and (2):</u> None. <u>Absent:</u> None.</p>
20/03/2	<p><u>Declarations of Members' Interests (for items on the agenda) – LGA 2000 Part III:</u> None.</p>
20/03/3	<p><u>Minutes of the Parish Council Meeting 13th February 2020 – LGA 1972, Schedule 12, para41(2):</u> <u>Resolved 20/03/3.01</u> The Minutes of the Parish Council meeting of 13th February 2020 were adopted as a true statement and signed by the Chair (MC).</p>
20/03/4	<p><u>Local Authority Reports:</u> County & Borough Councillor9v Cllr Rebecca Hopfensperger gave updates on Items, 7(ii), 7(iv), 7(v), 7(vi) & 8(ii), see below in the Minutes of the meeting.</p> <p>Police Report</p>

- 20/03/5 Police SNT newsletters are available to view at; www.suffolk.police.uk/your-area/snt-newsletters
- Clerks Report:**
- The Clerk informed the meeting that there will be Government and Public Health guidance available on the Parish Council website in relation to Coronavirus (COVID-19), with links to PHE and the NHS.
 - The Clerk presented information on the SCC Grass Cutting schedule for 2020/2021. The Clerk has a copy of the schedule if anyone wishes to see it.
- 20/03/6
- i. **Planning and Environment for Consideration:**
DC/20/0298/HH - Householder planning application - (i) Two storey side extension (ii) raise garage roofline (iii) 2no. garage roof-lights – Location: 25 Birkdale Court, Fornham St Martin
Resolved 20/03/6.01
 No Objections to application DC/20/0298/HH.
- ii. **DC/20/0207/FUL - (i) 1no. dwelling (ii) associated access and parking – Location: Land East of 1 Russell Baron Road, Fornham St Martin**
Resolved 20/03/6.02
 No Objections to application DC/20/0207/FUL.
- iii. **DC/20/0187/HH - 1no. cart lodge – Location: 4 South Lodge Drive, Fornham St Genevieve**
Resolved 20/03/6.03
 No Objections to application DC/20/0187/HH
- iv. **(For Information Only)**
- v. **DC/19/1700/FUL – 37 caravan/lodge application – Golf Course All Saints Hotel – Approved 2nd March 2020.**
DC/19/1584/FUL – 12 Holiday Lodges application – Dream Lodges, Fornham Park
 Approved 24th September 2019.
- vi. **Update on Tollgate Junction Improvements Consultation Submission**
 The Parish Council feel that until the Station Hill/Fornham Road junction is altered, complete chaos would ensue whilst the work was undertaken. And submitted a further proposal/ layout that would utilise part of the existing roadways, they believe there would be a resulting cost and time SAVING, which could well be more than sufficient to cover the essential Station Hill junction reversion. This proposal was submitted to the consultation and has been forwarded to our West Suffolk Councillors for their support.
- The Clerk presented responses from Cllr. Hopfensperger and Cllr. Broughton, the Council felt the response was disappointing and it was agreed to forward them the proposal again to allow them to clarify their support & response.
- Resolved 20/03/6.04**
 The Parish Council have suggested that the Clerk email a reply to their responses, offering them the chance to amend their response and clarify their support in taking the proposal to SCC.
- Resolved 20/03/6.05**
 It was agreed to send the proposal to all surrounding Parish Councils and their Ward Councillors and SCC Councillors for their consideration and support, taking it to Highways and SCC. The proposal is to be cc.'d to Andrew Reid, Cabinet Member for Roads & Transport.

The Chair/Clerk is to also place a piece in the Bugle.

20/03/7

Highways/Footpaths & Trees

i. To Discuss Costs to add new 30mph Roundels on the carriageway at Barton Hill

Cllr. Stennett advised he had received a quote from Highways to replace the 30mph roundels on Barton Hill; totaling £519.95. Stennett's have kindly offered to sponsor the project and pay the costs.

Resolved 20/03/7.01

It was agreed to proceed.

ii. Lark valley Trees / Footpath Update

Cllr. Hopfensperger advised that an Engineer is going to go out and inspect the footpaths.

iii. Traffic Calming & Signage Feasibility Study - Barton Hill

No update.

iv. Flooding Barton Hill (BMW Garage & Russell Baron Road)

Cllr. Hopfensperger advised that the Drainage Team are going to go out and inspect the flooding at the BMW Garage.

Cllr. Hopfensperger confirmed that the gullies were cleared and the ditch/grips were dug out in January 2020. This has not helped the flooding on Barton Hill (Bus Stop at bottom of hill) and as such Cllr. Hopfensperger is going to follow this up with the drainage team.

Cllr. Hopfensperger advised that the flooding on Russell Baron Road is to be inspected by the Engineer when they inspect the footpaths in Lark Valley Drive.

The Clerk is to report online the flooding on the B1106, Fornham Park side, between the Stennett's and Fornham Park and also opposite Parklands Green, which is affecting the layby and footpath. The Clerk will then forward the reference numbers to Cllr.

Hopfensperger for her to follow up.

v. Update on Surfacing/Skirting Works – The Street, FSG & Street Sweeping Update

Cllr. Hopfensperger has chased up Mark Walsh and is awaiting a timeframe for the skirting works to be completed from the roundabout (FAS), around the bend and down the Street. FSG.

Cllr. Hopfensperger is to ask the Engineer to inspect the footpaths in Parklands Green at the same time as the footpaths in Lark Valley Drive are to be inspected, to address the erosion and moss.

Cllr. Hopfensperger advised that the road sweeper has now been out in the village several times recently, our thanks were expressed to Cllr. Hopfensperger for her help. Cllr. Hopfensperger is to try and get the street sweeper out to do the paths on The Street.

vi. VAS Rota / Data Reporting Update

The Clerk is to liaise Speed & Safety team to ascertain the best location for an extra VAS post on Barton Hill.

Cllr. Collier advised that the VAS was taken to Westcotec for repairs, as the software was faulty, the machine was repaired FOC on the spot.

Cllr. Borrett (JBo), is to look at more quotes for a laptop for downloading and reading the data from the VAS, now we have had advice from Westcotec on what is needed. Westcotec have advised they will assist with set up and download of the data etc.

20/03/8

Parish Matters:

i. Play Area Inspections Report & Agree Inspection Rota.

No issues were raised by Cllr. Borrett. The Clerk is to look at options to replace the gate latch at the playing field. The fallen tree in the field, has been removed by M&TJ's. Cllr. Borrett (JBo) & Cllr. Borrett (PBO) agreed to carry out weekly inspections until the next meeting.

The Clerk advised that the monthly H&S reports had highlighted that the bark on the Trim Trail needs topping up, the Clerk is to look at quotes. The Clerk is to liaise with the Inspector regarding him identifying more of the hurdles being rotten.

ii. Eco Initiatives for the King George Playing Field Update

The Chairman confirmed that 24 trees were planted around the edge of the playing field on Saturday. Several volunteers were present and the planting went well. The Clerk is to approach David Randall regarding watering the trees from end of March onwards.

The next phase of the project, to include wild flowerbeds, a Nature Trail with signage, bird/bat/owl boxes, insect hotels and hedgehog homes, is to be arranged in the Spring, date TBC. Thanks were given to Cllr. Hopfensperger and Cllr. Broughton for their grant from their Locality which is helping to pay for the Eco Initiatives.

The Clerk is to chase up Greener Growth regarding the use of Pesticide replacements and humane removal of the moles at the playing field.

iii. Discuss Parking on Verges on 'The Street'

The Clerk & the Chairman has identified the worst affected verges and taken photos, which have been sent to Highways asking for them to look into repairing the damage and also to give options to prevent further damage occurring. An Engineer is supposed to be attending to look at and assess the damage and will be in touch with ideas to help stop the parking on verges in future.

The Clerk is to report parking on footpaths to WSC once Parking Enforcement has been transferred to their responsibility on 15th April 2020.

iv. Defibrillator Update

The Clerk confirmed that the new Defibrillator had now been installed and set up and the Insurance had paid in full. The loan unit is being collected tomorrow. The Clerk is to advertise in the Bugle for a back-up caretaker and will also be enquiring with our Insurance as to whether it is necessary to change the code on the cabinet.

Resolved 20/03/8.01

It was agreed to preapprove the cost of an Engineer from CHT to change the code on the cabinet at a cost of £75 & Mileage, in case it is necessary.

20/03/9

Correspondence:

None.

20/03/10

Finance & Policies:

i. Parish Council Bank Balances and Reconciliation from list of payments and receipts and to approve bills for payment

Resolved 20/03/10.01

That the bank balances and reconciliation of payments and receipts be received and adopted and initialled & signed as such by the Chairman (MC). The bank account balance as of 28th February 2020 is £8,147.48.

ii. **Cheques for Signing and Approval and to authorise payment of outstanding invoices**

Resolved 20/03/10.02

It was agreed to approve the payments of the following outstanding invoices and the cheques were approved and signed by Cllr. G. Hubbard and Cllr. M. Collier.

Mrs V Bright	Mileage & expenses	2126	£25.75
Mr & Mrs Pott	Litter picking	2127	£108.33
Mr D Randall	Planters	2128	£53.57
M&TJ's	Tree works	2129	£504.00
First Impressions	Bugle Printing	2130	£342.00
Mr P Forster	Bugle expenses	2131	£14.42
Mr M Collier	VAS mileage & expenses	2132	£98.00

iii. **Update on Changing Bank Accounts to Lloyds & Mandate to Add/Remove Signatories**

No update.

iv. **Discuss May APM Agenda & Procedure**

Resolved 20/03/10.03

The Annual Parish Meeting (Village meeting), is to be held on 14th May 2020 at 7pm, in the Village Hall. It was agreed to invite all those who were invited last year. Eco initiatives at the King George Playing Field will also be on the agenda.

20/03/11 Councillor's Reports and Meetings Attended & Items for the Next Agenda:

Cllr. Frank Stennett advised the Parish Council members that he is expecting us to be consulted soon on a major planning application for the RV6 Genevieve Lakes development, which would propose the development of 66 Scandinavian Lodges/cabins.

Items for next agenda:

- Barton Hill Traffic Calming Feasibility Study Update (RH)
- VAS Rota & Data Reporting & Update on Extra Post at Barton Hill
- Update on parking on grass verges
- The Street, FSG skirting update (RH)
- Flooding (BMW Garage, Barton Hill, Russell Baron Road, Opp. Parklands Green & B1106) Update (RH)
- Lark Valley/Parklands Green footpaths update (RH)
- B1106 Culford bend/unction & Fornham Road Improvements update (RH)
- Tollgate Junction Improvements Consultation Update
- Trim Trail Hurdles / Bark Quotes
- Eco Initiatives Project – King George Playing Field Update
- Lloyds Bank Mandate Update

Next Meeting is to be held on Thursday 16th April 2020 at 7.30pm, in the Village Hall.

Meeting closed at 9:45pm

Signed: *Mike Collier*
Chair, FSMSGPC

Date: 9th July 2020